

FORM No. 5

Particulars to be obtained by the Head of Office from the retiring Government servant eight months before the date of his retirement

1. Name
2. (a) Date of birth
(b) Date of retirement
3. Two specimen signatures (to be furnished in a separate sheet) duly attested by a Gazetted Government servant
4. Three copies of passport size joint photograph with wife or husband (To be attested by the Head Office).
5. Two slips showing the particulars of height and personal identification marks duly attested by a Gazetted Government servant.
6. Present address
7. Address after retirement.
8. Name of the Treasury or the Branch of Public Sector Bank or the Pay and Accounts Office through which the pension is to be drawn.
9. Details of the family in Form 3.
10. Indicate whether family pension is admissible from any other source – Military or State Government and/or a Public Sector Undertaking/Autonomous Body/Local Fund under the Central or State Government.

Place.....

Signature

Dated the.....

Designation

Ministry/Dept/Office