

**INDIAN COUNCIL OF HISTORICAL RESEARCH**

35, Ferozeshah Road, New Delhi-110001

Name \_\_\_\_\_

<u>Form T.A. No. 30 A</u>		
Date	Particular of Expenditure	Amount (Rs.)
	Residence ( ) to office and Return	

Rupees \_\_\_\_\_ Only.

Name & Designation of the Claimant:

I have actually utilised and paid for the conveyance for which this claim has been preferred, which this claim has been preferred.

The journey was not performed by me in my own conveyance/Govt. Conveyance and nor OTA was claimed for performing the journey in question.

The place visited on duty is not less than 1.6. K.M. by the shortest route from the office and is also within a radius  
No road mileage has been claimed.

The amount carried was more than 100/- in cash/the total amount of cheques /draft was more than Rs.5000/-.

Signature of the claimant  
Designation

Certified that:-

No staff car was available for the journey.  
No Govt. cycle has been preferred by him in any form.  
The claim has been performed by him in any form.  
The hiring of the conveyance was necessary in the public interest.  
The total amount claimed in respect of conveyance hired does not exceed the prescribed limit of Rs.150/- a month was not permitted under S.R. 73 (A).  
He was not granted any compensatory leave or is otherwise entitle to receive and special remuneration for the purpose of the duty which necessitated the journey.  
He summoned on office for his residence outside the hours as duty under the special order of a Gazette Office.

Signature  
Deputy Director (Admn.)

Certificate not applicable to record out. This form may used for all petty contingent claims.  
The limit of 1.6 K.M. will apply in case of Gazetted.

Pay Rupees

Received the payment