

APPLICATION FORM FOR FOREIGN TRAVEL AND
MAINTENANCE GRANT

A hard copy of the applications should be sent to the Member Secretary, ICHR, 35, Ferozeshah Road, New Delhi - 110 001.

A soft copy should also be sent at ms@icmr.ac.in

It is mandatory to fill all the fields. In case any query does not apply, please put a cross (x)/ (N.A) against it.

An incomplete application will not be entertained.

The application completed in all respect should reach the Council at least four months before the scheduled date.

Refer to the ICHR Research Funding Rules booklet available on the ICHR's website before filling the form.

PERSONAL DETAILS

1. Name (as on SSC Certificate)
Name (as in Passport)
2. Gender Male Female Third Gender
3. Date of Birth - [DD/MM/YYYY]
4. Name of Mother
5. Name of Father
6. Nationality
7. Address for Communication (House No) Street/Locality
City District
State PinCode
8. Permanent Address (H.No.)
Street/Locality
City District
State PinCode
9. Zone : North South East West North East
10. Rural Urban
Class of City: X Y Z
11. Email ID @
12. Contact No: Landline Mobile
13. Category: General SC ST OBC Minorities PWD

(Please attach self-attested copy of the Category/Caste/Tribe certificates from appropriate authority)

14. Passport No.

ACADEMIC DETAILS

1. Educational qualifications - beginning with school-leaving examination
2. Publications, if any
3. Area of Current Research
4. Languages known
5. Purpose for which grant is required:
 - a) Participation in conference/ workshop/ seminar
 - b) Collection of source material

6. Title of the research work/paper to be presented for which grant is sought

a. If answer is '4 (a)'

- i. Submit THREE COPIES of the full text of the paper
- ii. Give particulars and dates of international conference
- iii. Attach proof of acceptance of the paper to be presented
- iv. Give expected date of your departure
- v. *Curriculum Vitae*

If the answer is '4 (b)'

- i. Submit THREE COPIES of the Research Proposal
- ii. Submit a comprehensive list of the sources to be consulted abroad.
The scholar will have to certify with full responsibility that those records/materials are not available within India.
- iii. List sources consulted in Indian libraries
- iv. State the name/s and location/s of Archives/Libraries/ Museums to be visited
- v. *Curriculum Vitae*
- vi. Letter from archives/ libraries concerned, indicating that they possess the required documents
- vii. Proof of proficiency in the language should be provided (especially where documents are available in non English languages)
- viii. A detailed report (not less than 2000 words for collection of source material) /paper read at the conference along with the requisite documents is to be submitted within 15 days of completing the visit.

Note : In all cases- conference-attendance or visits for material collection, publications resulting from them must acknowledge the financial help given by the ICHR.

The ICHR may ask the scholar to deposit the result of their research (in the form of theses/books/monographs/ published research paper) with the ICHR.

Work report and the other requirements have to be fulfilled within 15 days of completing the visit, failing which the scholar will be required to refund the entire grant to the ICHR and, beside this, will be debarred from the award of any such grant in future, and will be liable to legal action.

7. Exact details of the financial requirements:

Airfare	Maintenance	No. of days
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8. In case the applicant was in receipt of any grant from the ICHR earlier, give details: purpose, the file number, the date, amount received, and the date of submission of the completion report and the accounts to the ICHR
9. In case the applicant is expecting to receive any financial assistance/ hospitality/ allowance etc. from the organizers of the Conference for the present trip, please specify the details
10. Which other organization/s have you applied for the assistance

UGC	ICSSR	ICPR
ICAR	INSA	University

Others (Specify)

If 'yes', give details:

* It is mandatory to inform the ICHR of grants, if any, received/ to be received from any of these organizations.

11. State if you have applied for any other grant to the ICHR or you are in receipt of an ICHR grant.
12. Name of the Supervisor (if applicable)
13. List of enclosures

Place:

Date:

Signature of the applicant

Signature of the Forwarding
Authority, if any, with Seal

For any further queries, contact at 011-23384662 or ftg@ichr.ac.in

Declaration

I have read the Revised Research Funding Rules, September 2015 and agree to abide by them.

Signature of Applicant