

**Minutes of the 66<sup>th</sup> Administrative Committee Meeting of the Council held on 13 October 2014 at 11:00 A.M. in the Conference Room of ICHR at 35, Ferozeshah Road, New Delhi - 110 001**

**Members Present:**

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|----|------------------------------|--|
| 1. | Professor Y.Sudershan Rao    | Chairperson, ICHR                          |
| 2. | Professor Rajan Gurukkal     | Member                                     |
| 3. | Professor B.P.Sahu           | Member                                     |
| 4. | Mr Fazal Mahmood             | Deputy Secretary, nominee of JS & FA, MHRD |
| 5. | Professor Gopinath Ravindran | Member Secretary                           |

Mr Anil Sainger, D.D ( Actts) & Officiating D.D (Admn) also attended the meeting.

**The following members could not attend the meeting:**

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|----|----------------------------------|--|
| 1. | Professor Hari Shankar Vasudevan | Member ( Prof Vasudevan sent his written comments) |
| 2. | Professor Suranjan Das           | Member   |
| 3. | Professor Aditya Mukherjee       | Member   |

Professor Y.Sudershan Rao, Chairperson ICHR welcomed the members present and chaired the meeting.

The Agenda Items discussed were as follows:

**Item 1** To confirm the minutes of the 65<sup>th</sup> meeting of the Administrative Committee held on 21 July 2014.  
Noted and approved.

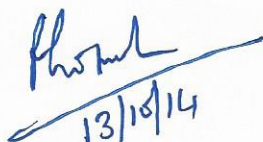
**Item 2** To report action taken on the minutes of the 65<sup>th</sup> meeting of the Administrative Committee held on 21 July 2014.


Noted and approved.

Regarding item No.7 the Member Secretary clarified that ICHR was yet to receive any reply from the Ministry of HRD to the reminder issued vide letter No.F.6-281/2014-Admn.I/Estt-II/92 dated 20.8.2014.

**Item 3** To consider the proposal for hiring of accommodation to be used as transit house of the ICHR.

In continuation of the letter sent to MHRD vide letter No.F.1-1/2011/MS/ICHR dated 16 September 2011 and reminder vide letter No.F.6-281/2014-Admn.I/Estt-II/92 dated 20.8.2014 regarding facilities to be provided to the Chairperson the Administrative Committee has

  
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decided to frame a proposal to provide suitable accommodation/facilities to the Chairperson as per his official entitlement. It was also proposed to set up a guest house with a reserved suite for the Chairperson. It was decided that the proposals should be forwarded to the ministry for its concurrence mentioning the existing arrangement that have been passed by the Council in which the Chairperson is lodged with India International Centre/hotels on his visits to Delhi for Council work.

**Item 4 To consider the proposal for engaging a Daily Wager as a Multi-Task Worker to assist the Chairperson for official work at his residence at Warangal (Telangana).**

Noted and approved that a Multi-Task Worker be engaged on a short term contract basis.

**Item 5. To consider the proposal for constituting a Committee to review the new draft Recruitment Rules of the ICHR.**

It was emphasized that the nature of work has undergone change over the last decade and a half since the 1989 Recruitment Rules were framed and therefore it is necessary to revise the same. It was further emphasized by the MHRD representative that the ICHR has the complete independence to prescribe qualifications to suit their existing needs but the same should adhere to the basic guidelines of DoPT with specific reference to hierarchy and avenues for career progression. It was highlighted that new posts cannot be created by the Council and they have to work within the specific number of sanctioned posts.

It was decided that a three member Sub-Committee be constituted to look into the matter and formulate a proposal to be placed in the next Council meeting. The Committee will consist of the following members:

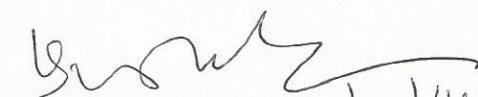
1. Deputy Director (Admn.)
2. Consultant (Internal Audit)
3. Professor B.P. Sahu
4. Member Secretary - Convenor

A draft of the revised RR by ICHR is to be circulated to the members of this Sub-committee.

**Item 6. To consider the proposal for constituting a Committee to draft Medical Reimbursement Rules for the officers and staff of the ICHR.**

The Administrative Committee decided to examine the issue by first studying the rules of institutions of similar nature (i.e. Autonomous bodies) and then draft a suitable set of rules for the ICHR. The Member Secretary is authorized to set up a Committee for this purpose and submit its report at the next meeting of the Administrative Committee.

  
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**Item 7. To report the enhancement of remuneration of Library Attendant at ICHR North-East Regional Centre, Guwahati engaged on consolidated salary.**

For the smooth functioning of the ICHR's North East Regional Centre, Guwahati a Library Attendant, Shri Manoj Basmatary was engaged on consolidated salary of Rs 3,500/- p.m in April 2008. In accordance with the recommendations of the 60<sup>th</sup> Administrative Committee held on 12.06.2012 the remuneration of two Safai Karamcharis engaged one each at Bangalore and Guwahati centres was raised to Rs 10,000/- p.m w.e.f 12.06.2012. Due to an administrative lapse the name of Shri Manoj Basumatary was left out from the proposal placed before the Administrative Committee. Retrospective approval w.e.f 12.06.2012 is now given by the Committee.

**Item 8 Any other item with permission of the Chair.**

No other item was discussed.

The meeting came to an end with a vote of thanks to the Chair.

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