

Indian Council of Historical Research (ICHR)

(An Autonomous Organization, Ministry of Education, Govt. of India)

35, Ferozeshah Road, New Delhi – 110001

Empanelment for Consultants on a Visit Basis

Dated:29.07.2026

Applications are invited from eligible candidates for empanelment as Consultants on a visit basis in the Indian Council of Historical Research (ICHR). The empanelment shall initially be for a period of three years from the date of engagement and may be extended further, subject to the functional requirements of the Council and the satisfactory performance of the Consultant.

The details regarding eligibility criteria, terms of reference etc. are as under: -

Name of Position	Qualification	Experience Required
Consultant (Administration)/ Service Matter	(i) Serving/Retired person below the age of 65 years. (ii) Serving/Retired officers of Central/State/ and subordinate offices or Autonomous bodies served as AR/DR/JR/SO/US/Director/JS having experience of Establishment.	Adequate Administrative experience, Knowledge of DoPT/ Government rules and procedure.
Consultant for IT/Technical Media and Website Work	(i) Serving /Retired Government Servants: Appointments are usually capped at 65 years of age. (ii) Required Scope of Work (TOR) For technical media and website consultants, the TOR must outline specific, measurable, and result based functions, such as: (a) Creation and publication of content (editorials, articles, graphics, short videos) for social media and official portals. (b) Managing and monitoring the department's official website and social platforms (YouTube, X, Facebook, etc.). (c) Tracking digital trends, managing online citizen responses, and generating monthly performance reports.	(i) Experience: Candidates typically need a minimum 10 years of hands-on experience in IT project management, software development, networking, or cybersecurity. Prior experience with government e-governance projects, e-Office implementation, or GeM (Government e-Marketplace) portals is heavily preferred. (ii) Core Competencies: Proficiency in handling digital transformation, cloud infrastructure, IT procurement, and systems administration.
Consultant for Engineering Services	(i) Serving /Retired Government Officials departments below the age of 65 years. (ii) Bachelor's or Master's Degree in the relevant engineering branch (e.g., Civil, Electrical, Mechanical) from a recognized university.	(i) Professional Experience: Typically 10 years of experience in infrastructure or public works. (ii) Domain Knowledge: Proven capability in drafting Detailed Project Reports (DPRs), contract management, and handling CPWD/PWD Specifications.

Consultant (Legal)	(i) Person below the age of 65 years. (ii) Bachelor Degree in Law and registered as an advocate in Delhi High Court and Supreme Court.	Minimum 15 years of experience in handling court cases/services matters/tender matters and dealing with all type of legal matters.
Consultant (Finance)	(i) Person below the age of 65 years. (ii) Serving/ Retired Accounts Officer/ Sr. Accounts Officer from Central Government/ State Government/ PSUs/Autonomous Bodies/Statutory Bodies etc.	Knowledge of budget related procedures, GFR 2017: Finance & Accounts Rules, PFMS related work, processing of claims / grants in aid for implementing agencies for schemes in the GoI (Centrally Sponsored Scheme / Central Sector Scheme)

Terms & Conditions of Engagement:

- **Remuneration:**

As per ICHR rules on a visit basis.

- **Duties and Responsibilities:**

The consultants shall advise the Competent Authority as and when required.

- **Confidentiality & Conflict of Interest:**

The consultant shall not disclose any information, documents, or data of the office to any unauthorized person or third party during his/her services in ICHR.

The engagement shall be purely temporary in nature and shall not confer any right to regular appointment or absorption in the Council.

- The interested candidates may submit their updated resume/cv through email on so.admin1@ichr.ac.in till 10th August, 2026.

Last Date: 10.08.2026.

Member Secretary
Indian Council of Historical Research
35, Ferozeshah Road, New Delhi - 110001