

INDIAN COUNCIL OF  
HISTORICAL RESEARCH

RESEARCH FUNDING RULES  
(2015)

*As amended up to 22 September 2015*

**ICHR**

35, Ferozeshah Road, New Delhi - 110 001

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## *Chapter I*

# RULES

GOVERNING AWARD, FUNDING AND FULFILMENT OF REQUIREMENTS OF FELLOWSHIPS, RESEARCH PROJECTS AND OTHER GRANTS-IN-AID OF THE INDIAN COUNCIL OF HISTORICAL RESEARCH (ICHR), NEW DELHI

1. (a) These Rules may be called the Research Funding Rules (RFR) of the Indian Council of Historical Research.

In any reference to the provisions of these Rules, a clause thereof may be cited by its Arabic numeral immediately following upon the Latin numeral of the chapters to which it belongs. Illustration: sub-clause (b) of Clause 2 of Chapter III of these Rules may be cited as ICHR Research Funding Rules, III 2 (b).

Subject to the Rules of the Indian Council of Historical Research, New Delhi, 1972, and to the Regulations that have been, or may be, framed there under, and with such exceptions as may hereinafter be contained, these Rules shall govern the award by the ICHR of all fellowships, research project grants, contingency (study-cum-travel) grants, grants for travel and maintenance of Indian scholars proceeding abroad and of foreign scholars invited to India, subsidies for publications and for the holding of conferences, workshops and other meetings, grants to associations of historians and all other grants-in-aid and the funding and fulfillment of the requirements of all the said Fellowships, grants and subsidies, provided that these Rules shall not apply to research projects directly undertaken, conferences, workshops and other meetings held, and publications issued in its own name, by the ICHR.

2. These Rules shall apply to all Fellowships Research projects and other grants current at that date as well as to those awarded after that date and to the modes of procedure leading to their award, provided that a Fellowship or grant awarded or recommended before these Rules came into effect shall not be called into question or withheld only on a procedure which, though consistent with the decisions then in force, is not in conformity with these Rules.
3. In these Rules, unless the context otherwise requires, the following definitions shall be assumed:

(a) "Council" means the Council of the ICHR constituted in accordance with Rule 3 of the Rules of the ICHR.

(b) "Chairman" means the Chairman of the Council appointed by the Government of India under Rules 3 and 13 of the ICHR or, when the office of the Chairman is vacant, the person or officer authorized to exercise the powers, and perform the functions, of that office under the Rules of the ICHR and the Regulations framed there under.

(c) "Expert" means a scholar or expert chosen by the Chairman or Member Secretary, preferably from a panel of scholars and experts that may be framed by the Research Projects Committee, and to whom an application or proposal for, or a report on, a Fellowship or a project or a request for contingency grant, publication subsidy, or grant for foreign travel or any other grant of payment is referred to for assessment and recommendations.

(d) "Contingency grant" means a grant awarded for travelling and daily allowances for journeys including for attending seminars, symposia, workshops, connected with

research work; local conveyance for visiting libraries, collection of documents, oral evidence; purchase of books and stationery; expenditure on typing, diagrams, maps, photographs, xerox copies, transcripts, etc., directly concerned with the work approved by the ICHR or with the work of the Fellowships or project; undertaking fieldwork such as a archaeological exploration and survey, and charges for consultancy services. But it shall not include cost of books not relevant to the subject of the Fellowship or the project, binding of private books, cost of private mail and travel unconnected with work of the Fellowship or project.

- (e) "Fellow" means Fellow of the ICHR, the word "Fellowship" to be construed accordingly.
- (f) "Foreign Travel Grant Committee" means the Committee constituted by the Council to recommend or decide on proposals to fund Indian scholars' trips abroad or foreign scholars' trips to India under these Rules.
- (g) "Grant" includes subsidy.
- (h) "History" means all areas of knowledge commonly comprehended under this term, and includes Indian and non-Indian history; political, social, economic, cultural and intellectual history; history of science and technology, of ideas, philosophy and beliefs, and of art and literature; history of international relations; biography; demographic history and historical statistics; historical ethnography, anthropology; history of environment, climate and wild life; local and regional history; onomastics; archaeology, epigraphy, numismatics; diplomatic-history; historiography; editing, calendaring, translation, annotation, interpretation and survey of historical sources and documents; and any other subject with a strong historical bias and content.

*Note:* (i) Research on the following aspects of Indian History shall be particularly encouraged:

- Social and Economic Formations
- History of Ideas
- History of Peasants and Agrarian Relations
- Urban History
- Women's History
- Demographic History
- Collective Consciousness, Social Movements and Popular Protest
- Industrialization
- Resistance to British Rule
- National Movement
- History of Science and Technology
- Historical Geography
- Quantitative History
- Regional and Local History
- Place-names
- Editing, Calendaring and Translation of Sources

(ii) Work on the history of countries other than India may also be supported by the ICHR.

- (j) "ICHR" means the organization registered and known as the Indian Council of Historical Research (Reg. No. S. 5339), New Delhi, functioning in accordance with its Memorandum of Association and the Rules of the ICHR and the Regulations framed thereunder; or any officer of the said organization duly authorized to act on its behalf.
- (k) "Institution of affiliation" refers to:

- (i) An Indian university or college or institute of research, where the Fellow or recipient of contingency grant is registered for the M.Phil. or Ph.D. degree; or
- (ii) In the case of a Fellow or recipient of contingency grant not so registered or of a Project Director or of a recipient of research project grant, means a university, college or department of a university, institute of research, archives, or other statutory or registered institution, where he is employed or undertakes research; or
- (iii) An institution under whose aegis a seminar, workshop or academic conference subsidized by the ICHR is organized.

(l) "Member Secretary" means the Member Secretary of the ICHR, or when the office is vacant, any other officer of the Council, authorized to perform the day to day duties of Member Secretary.

(m) "Overhead charges" means an amount equal to five per cent of the total amount of research project grant, or contingency (study-cum-travel) grant disbursed through an institution of affiliation, paid to the said institution after the period of the said grant, over and above the total sanctioned amount thereof.

*Note:* A higher rate for overhead charges (not exceeding a maximum of ten per cent of the total amount disbursed) may be paid to the institution of affiliation in special cases, subject to the approval by the Research Projects Committee or the Chairman.

(n) "Project Director" means the Director of a research project funded by the ICHR.

(o) "Research Projects Committee" means the Research Projects Committee appointed under Rule 39 of the Rules of the ICHR.

(p) "Rules of the ICHR" means the Rules of the Indian Council of Historical Research, New Delhi, 1972 as amended from time to time.

(q) "Utilization Certificate" means a duly audited utilization certificate which should be submitted by Coordinator/organization of Seminar/workshop in accordance with the Proforma contained in Annexure XII, which must be on the letter head of the institution and signed by the Convener and Head (with Seal) of Institution (Principal of College or Registrar of University) and Signature (with Seal) of the Finance Officer/Auditor/Accounts Officer(in case of Govt. Office/Department or College or University recognized by UGC)/Chartered Accountant(in case of Organization or Individual).

(r) "Statement of expenditure" in respect of all grants except Fellowships means a statement of Income & Expenditure, which must be on the letter head of the institution and signed by the Convener and Head (with Seal) of Institution (Principal of College or Registrar of University) and Signature (with Seal) of the Finance Officer/Auditor/Accounts Officer(in case of Govt. Office/Department or College or University recognized by UGC)/Chartered Accountant (in case of Organizations or Individuals ) with the certification that "I have satisfied myself that the Statement of expenditure is accurate, results from reliable accounting systems and is based on verifiable supporting documents".

4. (a) (i) All applications and proposals for Fellowship or grants or subsidies under these rules should be addressed to the Member Secretary, ICHR, 35 Ferozeshah Road, New Delhi-110001 mentioning the grant applied for.
- (ii) An application or proposal for Fellowship or grant shall be liable to be rejected (without an expert's opinion) on the grounds only if it contains mis-statements or any deliberate omission or suppression of facts or subject not related to History.
- (iii) A proposal for research funding should be based on the following guidelines:
  - How will the proposed research contribute to extant theory /method/factual information?

- What methods and techniques are proposed to achieve the objective?
  - A critical note on the sources to be used and the location of these sources.
- (b) When called upon to consider any application or proposal for a Fellowship or for a grant, whether for project, study-cum-travel, foreign travel, or publication or for any other purpose, the Council, the Research Projects Committee or any other committee, empowered to award or recommend the award of a grant under these Rules, shall
- (i) be informed whether any Fellowship, project, contingency grant, and/ or foreign travel or publication subsidy has been awarded to the applicant or the proposed awardee previously, and, if so, whether he has fulfilled the requirements thereof; and
  - (ii) be free to refuse or delay consideration of the said application or proposal .
- (c) The decision of the Council, the Research Committee or any other Committee referred to in the sub-clause (b) above shall be treated as final and shall not be called into question by anyone for whatever reasons. Provided that the Council shall be empowered to review or modify any of the decisions taken by any of the Committees for reasons that are to be recorded for such review or modification.
- (d) (i) The identity of an Expert/expert's engaged under these rules shall be kept confidential and should not be revealed under any circumstances. Any attempt to obtain knowledge of the identity of an Expert and/ or to influence him shall be deemed a sufficient cause for the rejection of the application or proposal for Fellowship or grant of the person or institution on whose behalf the attempt was made.
- (ii) The assessment given by an Expert should be detailed and well-reasoned. It should cover the various features of the proposal, project, report or manuscript sent to him, and he should clearly state his overall assessment in relative terms (i.e. accepted/rejected/revise and resubmit). In case of rejection/revision the expert's comments will be sent to the applicant.
- (e) While awarding Fellowships and grants, the Research Projects Committee shall consider, subject to the academic merits of individual applications and proposals, the need for
- (i) the assignment of funds in a balanced manner to the main periods and various branches of Indian history, a periodic analytical record of the Fellowships and grants awarded being maintained for the purpose, based on the coverage of themes listed in Annexure I; and
  - (ii) the proper representation, among the awardees, of the different regions of the country, the Scheduled Castes and the Scheduled Tribes, OBCs, women and the Minorities.
- (f) Before any money is released to awardees of Fellowship or grant, s/he must agree in writing to abide by these rules and to bind himself to fulfill the requirements of the Fellowship or grant awarded, and to refund to the ICHR any or all expenditure thereon incurred by the ICHR if the work of the Fellowship or the work under the grant, as the case may be, is not properly carried out or is not completed in any manner whatsoever.
- (g) Wherever in these Rules a Fellow, Project Director or recipient of any grant is required to submit a report to the ICHR, the said report shall specially mention (a) source material used, (b) field work undertaken, if any, (c) papers and monographs published, and (d) conclusions drawn. Copy of any published work specified in the report should be provided to the ICHR.

- (h) Payment of all Fellowships and grants shall be subject to such taxation laws as are for the time being in force.
- (i) Any money paid by the ICHR in excess of what is due, on account of Fellowship, project or other grant, or any part of the grant not spent, shall be duly and expeditiously returned to the ICHR by the institution of affiliation/individual.
- (j) A change in the institution of affiliation for any Fellowship or grant shall require the approval of the Member Secretary, but, in case s/he is of opinion that such a change may affect the proper pursuit of research, s/he may refer the matter to the Chairman who may decide on his own, or may refer it to the Research Projects Committee, whose decision shall be final.
- (k) The Member Secretary shall be entitled, at his discretion, to require any Fellow or recipient of grant or institution of affiliation to produce the original vouchers in support of a statement of expenditure.
- (l) A Fellow or Project Director may be permitted to relinquish, respectively, his/her Fellowship or project, if, upon receipt, and of assessment of the report by an Expert, the Research Projects Committee is satisfied that the Fellow or Project Director has carried out a substantial part of the research programme, for which the expenditure incurred, by way of Fellowship or project grant, till the date of his relinquishing the Fellowship or project, was justifiable; otherwise, the Fellow or Project Director shall refund to the ICHR the entire amount of the said expenditure or a part thereof as determined by the Research Projects Committee.
- (m) The Research Projects Committee may, without assignment of any reason or notice, terminate any Fellowship, research project, or contingency grant, or a subsidy awarded for publication or for foreign travel.  
Provided that, in the case of 'National Fellowships', the power for taking such action shall vest in the Council.
- (n) Without prejudice to the provisions of the preceding sub-clause, if the Research Projects Committee has good reason to believe that a Fellowship or grant has not been used properly for the purpose for which it was awarded, it may, while terminating the Fellowship or grant, also require the fellow or recipient of the grant to refund the amount not properly used; but before taking a decision to this effect, it shall give the Fellow or recipient of the grant a notice of one month, within which to submit his reasons, if any, why such a decision should not be taken.  
Provided that, in the case of National Fellowships, the power for taking such action shall vest in the Council.
- (o) Without prejudice to the provisions of the sub-clause (m), where an awardee of a fellowship or any other recipient of any grant under these rules consciously defaults in complying with the relevant provisions of these rules and the instructions issued to him by the ICHR, the Research Project Committee shall be empowered to declare such an awardee or recipient of the grant a defaulter for the reasons to be recorded on this behalf, and a person so declared a defaulter shall be debarred from applying for any of the grants of the ICHR in the subsequent period up to 5 years. Provided that before taking such a decision, a notice of one month shall be given to the concerned person/institute to submit the reasons, if any, why such a decision should not be taken.
- (p) Any article, paper, report or monograph published by a Fellow, Project Director, or recipient of grant, based on researches wholly or partly funded by the ICHR, during or after the period of funding, shall duly acknowledge the financial assistance given by the ICHR. The ICHR shall, however, have no claim to copyright over the said published material, nor shall it be responsible for any opinion expressed therein.

- (q) In case any of the reports submitted under one of its schemes of grant or fellowship is found suitable for inclusion under its Monograph series, the author will be requested by the ICHR to submit his copyright in favour of the ICHR.
- (r) Subject to anything contained to the contrary in the Rules of the ICHR and the Regulations framed thereunder, an employee of the ICHR shall be eligible to apply for a Fellowship or grant; but he shall have to apply through proper channel in the same manner as prescribed for an applicant of a similar nature that may be addressed by an ICHR employee to an institution other than the ICHR; and, in case his application is approved and a Fellowship or grant awarded, the ICHR shall be the institution of affiliation, unless the award is for the pursuit of the M.Phil/Ph.D. degree, in which case the institution where he is registered for the degree shall be the institution of affiliation.

Provided that—

- (i) No application for Fellowship or grant by an employee of the ICHR, or by a close relation of the employee, shall be processed by him at any stage whatsoever; and
- (ii) An award of Fellowship or grant to an employee of the ICHR shall not necessarily mean that the requisite leave shall be granted by the ICHR, the grant of such leave being governed by the Regulation framed in this regard under the Rules of the ICHR.
- (s) The Research Projects Committee or any other Committee empowered to take any decision or make any recommendation under these Rules, may by a decision, duly recorded in its minutes, delegate any of its powers in a specific case or set of cases to the Chairman or Member Secretary.

Provided that any decision or recommendation made by the Chairman or Member Secretary under such delegation shall be recorded and notified in the same manner as the minutes of the meetings of the Committee that has made the delegation, and such record and notification shall be deemed to be of the same force as if it had formed part of the minutes of the meeting of that Committee.

- (t) Under special circumstances the Chairman may award grants other than Fellowships not exceeding Rupees Two lakh (Rs.2,00,000) each for any proposal which will be reported to the RPC.
- (u) Provided that the action taken under this sub-clause shall be reported to the next meeting of the Research Project Committee along with a statement of the reasons which prompted the action.

- (i) The honorarium payable to an Expert for assessment and recommendation on any application or proposal or report or any other matter referred to him shall be Rupees One thousand (Rs.1000/-)
- (ii) When the Expert's assessment and recommendations shall be sought on an application for publication subsidy the honorarium paid to him/her shall be Rupees Two thousand (Rs.2000/-), but will be payable only after the manuscript submitted for publication subsidy has been returned by the Expert; and when the revised manuscript for which publication subsidy, is re-examined by the same Expert, s/he shall be paid an additional honorarium of Rupees One thousand (Rs.1000/-).
- (iii) When the Expert's assessment and recommendations shall be sought for an Article for *IHR*, the honorarium paid to him/her shall be Rupees One thousand (Rs 1000/-)
- (iv) The authors who will contribute articles for *Indian Historical Review (IHR)* & *Itihas (Hindi Journal of History)* will be paid a remuneration of Rs. 2500 each.
- (v) The Expert shall be reimbursed postal charges in all cases.



- (vi) The concerned Unit Head/DD (Research) or any other officer authorized by the Chairman/Member Secretary shall be competent to sanction honorarium to the above said expert(s)/Expert(s).
- (v) Only such proposals may be considered for the grant financial assistance which are strictly in accordance with the approved guidelines for research Grants/Fellowships Scheme and also fulfill all other conditions.
- Only one Research Project/Fellowship may be sanctioned to a Scholar at a time and until ongoing project is satisfactorily completed, no subsequent project may be sanctioned to the same scholar.
- (w) No financial grants under these rules will be sanctioned to Council Members directly or indirectly.
- (x) Quantum of assistance may be limited to items as per guidelines and overall ceiling of grants may also be adhered to. Number of Fellowships in any category may not exceed the approved level at a particular point of time.
- (y) A proposal may not be judged for extending financial assistance based on its contents alone; the relevance of the proposed research project from the point of view of fulfilling the overall objectives of ICHR may be the important criterion for considering the project.
- (z) Budgetary ceiling for Research projects/Fellowships in the overall budget of ICHR for the current financial year may be kept in view while recommending grants for various projects.
5. Requests for additional grants for any research project/seminars/workshops/conferences/foreign travel will not be entertained.
6. **All applications for Seminars/Workshops/ Conferences, Foreign Travel Grant, Study and Travel Grant, Research Projects and Publication Grant should reach ICHR: 30 April, 31 August, and 31 December in a year. The minimum processing time for each application will be three months.**

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**Last date for application for grants \*Seminar/\*STG/ Publication/Research Project)**

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**30 April**

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**31 August**

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**31 December**

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**Maximum Processing Time: Three Months**

**\*FTG (Foreign Travel Grant: Minimum processing time four months)**

**\*STG: Study Travel Grant**

7. If the grantee violates the rules mentioned in the Revised Research Funding Rules he/she will be barred from availing of any grant in future from the ICHR and will make himself/herself liable to legal action.
8. The candidates who are selected to make presentation or appear for interviews of various schemes will be reimbursed travel charges to the extent of 3AC railway fare chargeable by the shortest routes from Railway Station nearest to their normal place of residence or from where they actually perform the journey on production of ticket(s).
9. The ICHR does not protect pay of any candidate selected for JRF, PDF, SAF & National Fellowship. They are eligible only for fellowship grant on whole time basis.

10. A scholar is not eligible to apply for Research Project grant & Foreign Travel grant within a gap of three years after completing the earlier grant. A PDF & SAF scholar is not eligible to apply for SAF, Research Projects & FTG within three years of completion of his PDF/SAF. However, a JRF scholar can apply for PDF immediately after having completed their PhD research work and fulfilling all conditions under which JRF was awarded.
11. Foreign nationals are eligible for fellowships/grants if they are working on any aspect of the Indian history.
12. Self-attested copies of the certificates will be accepted at the time of application. Originals may be asked for subsequently.
13. All grant applications must be submitted in the electronic format along with hard copies. Also the proposals should be sent as an attachment to the electronic application. The subject heading should be clearly stated while sending the applications in the mail.

**Note: These rules are subject to future amendments made by the empowered Committee of the Council.**

## *Chapter II*

# FELLOWSHIPS

1. The following categories of Fellowships may be awarded for undertaking research in History within India:
  - (a) Junior Research Fellowship (JRF)
  - (b) Post Doctoral Fellowship (PDF)
  - (c) Senior Academic Fellowship (SAF)
  - (d) National Fellowship
2. All Fellowships specified in Clause 1 shall be awarded by the Research Projects Committee for research work to be specified in the award.
3. The number of Fellowships in a financial year will be as follows:
 

Junior Fellowship:	80
Post Doctoral Fellowship:	10
Senior Fellowship:	10
National Fellowship:	03

At any point of time, the number of total Fellowships should not be more than double of the upper number ceiling of Fellowship indicated above. No new category of Fellowships other than those mentioned above shall be introduced without prior approval of the Government of India.

4. (a) Applications or proposals for Fellowships other than National Fellowships shall be invited through advertisements in some of the National dailies and also on the website of ICHR [www.ichrindia.org](http://www.ichrindia.org). Whereas selection for award of JRFs / PDFs will be made through conducting examinations-cum-interviews to be held at various places in the country to be decided by the Council, selection of Senior Academic Fellows will be made by a Selection Committee through personal interaction.
  - (b) A committee will be constituted by the Council for devising an internal short listing system to scrutinize the applications to ascertain their viability and make its recommendations to the Chairman of the names of the candidates who could be considered for selection through examination-cum-interviews. This will be applicable to all categories of Fellowships other than National Fellowships.
5. **Junior Research Fellowship:**
  - (a) Candidates who are registered in recognized Universities in PhD programme in History or allied subjects are eligible to apply for the Fellowship.
  - (b) The Fellowship shall carry an amount of Rupees Sixteen thousand (Rs.16000/-) per month with a contingency grant of Rupees Fifteen thousand (Rs.15000/-) per annum for a period of two years extendable up to one more year **without any financial commitment under** special circumstances but this will be subject to the provision of clause (3) above.

- (c) Award of JRF will be through an entrance examination only, applying the usual reservation for SC, ST & PWD.
- (d) This Fellowship shall be a whole-time engagement for research work and cannot be combined with any other whole-time or part-time work.

Provided that—

- (i) a Fellow can continue with his previous employment, if he takes leave during the period of Fellowship; and
  - (ii) A part-time honorary or nominally paid teaching or research assignment may be accepted by a Fellow with the permission of the Research Projects Committee.
- (d) Fellowship shall automatically terminate two months after the Fellow submits his PhD thesis (for which the Fellowship had been awarded).
  - (e) The Council will constitute a JRF Committee /Peer Group to formulate guidelines for selection of Fellows as well as to monitor research undertaken by the Fellows.
  - (f) The scholars will have to submit six monthly/annual progress reports of the work undertaken. But, the first annual report will be evaluated by the expert. The fellowship may be discontinued if research undertaken by any fellow is found unsatisfactory. The amount of fellowship granted to a Fellow shall be recovered if the research undertaken by him is found unsatisfactory.
  - (g) The last instalment i.e. of the last three months of the Fellowship and contingency shall be withheld if the Fellow does not submit his/her monographs/books/thesis within the stipulated time during his term of Fellowship. When the manuscript is published, due acknowledgment should be made to the Fellowship of the ICHR.

#### 6. Post Doctoral Fellowship:

- (a) **Post Doctoral Fellowships** are awarded to scholars who have shown significant competence in research work, having been awarded their PhD or have done equivalent research work of merit, and desire to work on approved research themes at institutions of excellence under the guidance of a senior scholar. The applicants for the Fellowship should be affiliated with a University or a research institute of repute
- (b) The Fellowship shall carry an amount of Rupees Twenty eight thousand (Rs.28000/-) per month with a contingency grant of Rupees Twenty thousand (Rs 20000/-) per annum for a period of two years extendable up to a maximum of one more year without any financial commitment under special circumstances, but this will be subject to the provisions of clause 3 above
- (c) The award of PDF will be through presentation followed by interview.
- (d) This Fellowship shall be a whole-time engagement for research work and cannot be combined with any other whole-time or part-time work.

Provided that—

- (i) A Fellow can continue with his previous employment, if he takes leave during the period of Fellowship; and
  - (ii) A part-time honorary or partially paid teaching or research assignment may be accepted by a Fellow with the permission of the Research Projects Committee.
- (d) The scholars will have to submit six monthly/annual progress reports of the work undertaken. The research undertaken by a Fellow shall be reviewed at the end of one year wherein a candidate will have to make a presentation before the experts. The

Fellowship may be discontinued if research undertaken by any Fellow is not found satisfactory. The amount of Fellowship granted to a Fellow shall be recovered if the research undertaken by him is not satisfactory.

- (e) The last instalment i.e. of the last three months of the Fellowship and contingency shall be withheld till ICHR receives satisfactory report from the expert on the final submission of his/her monograph/book/thesis within the stipulated time. Due acknowledgment should be made to the Fellowship of the ICHR when the manuscript is published.

#### 7. Senior Academic Fellowship:

- (a) **Senior Fellowships** are awarded to the senior scholars who have done quality work and have publications in the form of books and papers in professional journals to their credit.
- (b) The Fellowship shall carry an amount of Rupees Forty thousand (Rs. 40000/-) per month with a contingency grant of Rupees forty thousand (Rs. 40000/-) per annum for a period of two years extendable up to a maximum of one more year without any financial commitment under special circumstances, but this will be subject to the provisions of clause 3 above.
- (c) This Fellowship shall be a whole time engagement for research work.
- (d) The RPC of the Council shall formulate guidelines for selection of Fellows as well as to monitor research undertaken by the fellows.
- (e) The scholars will have to submit six monthly/annual progress reports of the work undertaken. The research undertaken by a Fellow shall be reviewed at the end of one year wherein a candidate will have to make a presentation before the experts. The research undertaken by a Fellow shall be reviewed every six months and the Fellowship may be discontinued if research undertaken by any Fellow is not satisfactory. The amount of Fellowship granted to a Fellow shall be recovered if the research undertaken by him/her is not satisfactory.
- (f) The last instalment i.e. of the last three months of the Fellowship and contingency shall be withheld till ICHR receives satisfactory report from the expert on the final submission of his/her monograph/book/thesis within the stipulated time. Due acknowledgment should be made to the Fellowship of the ICHR when the manuscript is published.
- (g) The Council has earmarked a maximum of 10 (Ten) Senior Academic Fellowships for each financial year. The scholars are required to submit their statement of expenditure along with the original bills/vouchers directly to the ICHR. Selected scholars will be affiliated to the ICHR.

#### 8. National Fellowship:

- (a) **National Fellowships** are offered by the Chairman, ICHR in consultation with Research Project Committee members to eminent scholars in history who have made outstanding contribution to research in their respective fields, to enable them to continue their academic work and research.
- (b) The Fellowship shall be awarded by the Council to eminent scholars on the recommendations of the Research Projects Committee for a period of two years. Direct applications from scholars shall not be entertained.
- (c) The Fellowship shall carry an amount of Rupees Fifty five thousand only (Rs.55,000/-) per month with a contingency grant of Rupees Sixty thousand (Rs.60,000/-) per annum, but this will be subject to the provisions of clause 3 above.
- (d) This Fellowship shall be a whole time engagement for research work.
- (e) It will be expected of a National Fellow to devote his/her full time on research for which the Fellowship is awarded. It will be appreciated if as the National Fellow of the ICHR,

the scholar can give a seminar or two either at the ICHR or in the institution of affiliation or in a reputed academic institution in the country. ICHR will also expect that the National Fellow prepares a publishable research report, in the form of either a monograph or a set of research papers which the ICHR shall have the first right to publish in its Journal *Indian Historical Review* or any of its publications with the consent of the scholar.

9. Proposal for the selection of National Fellows shall not be sent to an Expert, but shall be directly placed before the Research Projects Committee, to enable it to make its recommendation for the award of the Fellowship to the Council.
10. Upon award of a Fellowship under Clause 2, the award shall remain valid for a period of one year from the date on which the minutes of the meeting of the Research Projects Committee or of the Council, in which the award was made, are signed by the Chairman, and shall lapse if the awardee fails to join within that period. The Chairman is authorized to revalidate the Fellowships, research projects, etc., even after a period of one year, but if there is no response from the scholar, the grant shall be considered to have lapsed; but a National Fellowship can only be renewed by the Council upon the recommendation of the Research Projects Committee.
11. (a) Every Fellow, other than National Fellow, shall submit a six-monthly progress report in triplicate to the institution of affiliation for being forwarded to the ICHR.  
 (b) In the case of Junior Research Fellows, the report shall be certified by the Supervisor, and, in case, he is unavailable, by the Head of the Department in which the Fellow is working.  
 (c) Instalments of Fellowship grant in all cases shall not be released if the progress report for periods for which payment had been made are not furnished, or, if furnished, are not found satisfactory

Provided that, in the case of a Fellowship other than the National Fellowship the Fellow shall submit a report at the end of every six months, which, unless the Chairman otherwise directs, may be sent to an Expert for his assessment and recommendations, and, should these be positive, the subsequent instalment of the Fellowship grant, as due, shall be released; and at the end of the year would submit an annual comprehensive report, which would be evaluated for continuation of the grant further to the second year. In case of Junior Research Fellowship, at the end of its tenure, the institution of affiliation shall certify that the fellow has fulfilled all the requirements of the Fellowship, and the funds provided by the ICHR for this purpose were properly utilized.

12. Statement of expenditure:
  - (a) JRF, PDF & SAF Fellows will submit six monthly statement of expenditure of contingency grant along with original vouchers through the Supervisor or the institution of affiliation as the case may be.
  - (b) The National Fellow will submit such statement of expenditure along with original vouchers direct to the ICHR.
13. In case of all the Fellowships except National Fellowships, the amount of Fellowship and of the contingency grant for the last three months will be withheld. This will be released only after the submission to the ICHR a publishable manuscript based on the research done during the fellowship. When the manuscript is published, due acknowledgment should be made to the Fellowship of the ICHR.
14. The institution of affiliation shall be expected to provide the Fellow with facilities such as accommodation for work, including furniture, library and research facilities and messenger

services etc. and to maintain accounts of the Fellowship and contingency grants disbursed to the Fellow, in return whereof the ICHR shall pay overhead charges to the said institution.

15. A Fellow who has availed of a Fellowship (except JRF) from the ICHR will not be eligible for another Fellowship from this Council for the next five years from the date of the acceptance of the final report by the Council. In addition no scholar will be awarded the same Fellowship more than once.

However:

- (1) A recipient of ICHR's STG can apply for JRF after having submitted the required documents/ Thesis pertaining to the research for which STG was sanctioned.
  - (2) JRF recipients may apply for a Publication Subsidy immediately after having completed their PhD research work and fulfilling all conditions under which JRF was awarded.
16. The amount of the Fellowship shall be electronically credited directly to the account of the Fellows. While accepting the Fellowship from the Council, the Fellows should not accept Fellowship from any other organization.
17. (a) Should a Fellow (including a National Fellow), after joining his Fellowship, cease to work on the Fellowship for a time because of ill-health or his obtaining other gainful employment, or for some other reason, he shall apply for leave to the ICHR, and should such leave be granted by the Chairman, which shall not exceed six months during the entire, tenure of the Fellowship, the period(s) of the said leave shall be counted towards determining the duration of the Fellowship.
- (b) The period of overstay of leave, in case of a scholar, other than a National Fellow, overstaying the maximum period of six months of the sanctioned leave, such period of overstay of leave, the period of leave not sanctioned by the Chairman or the period of absence without any proper sanction of leave, shall be deemed as unauthorized absence from working as Fellow, and will be viewed adversely by the ICHR and the concerned Fellow shall forfeit the right to apply for any extension of tenure of Fellowship unless it is condoned by the Council in terms of the sub-clause (e) given below.
- (c) In case of a Fellow's (other than a National Fellow) unauthorized absence whether in continuation of the sanctioned leave or otherwise for a prolonged period, the Chairman, unless the Council condones it, will have the right to presume that the Fellow, has ceased working on the Fellowship and, thus, can terminate his Fellowship without any notice, and the scholar shall be liable to return forthwith the entire Fellowship and the contingency grant received by him from the ICHR.
- (d) During the period of a Fellow's absence whether on leave sanctioned by the Chairman or otherwise, the Fellow (including a National Fellow) shall not draw the Fellowship and contingency grant for the period of such leave/absence. S/He will not be entitled to claim Fellowship and contingency money for the period with retrospective effect.
- (e) The Council shall reserve the right to consider condoning the unauthorized absence from working on the Fellowship in terms of sub-clause (b) above in exceptional cases on receipt of a formal representation from the concerned scholar duly recommended by his/her supervisor or the institution where s/he is enrolled or the institution of affiliation as the case may be.
18. Notwithstanding anything contained in the foregoing clauses of this Chapter should a Fellow die during the period of the Fellowship or within six months after the end of the said period without submitting the last periodic or the final report, the balance of the fellowship due for the period till the date of his death or the end of the period of the Fellowship, whichever shall be earlier, shall be paid to the legal heirs of the Fellow, unless the Research Projects

Committee shall have reason to believe that the Fellow had ceased working on the Fellowship for a significantly long period before his death, in which case it may decide to withhold the corresponding portion of the Fellowship.

19. If a scholar decides to discontinue the Fellowship without completing the Research work, he/she shall be liable to refund the entire amount of Fellowship plus contingency grant received for the purpose. The final decision will rest with the RPC.
20. If the scholar who has been awarded JRF/PDF and is not employed anywhere but gets employment or joins another Fellowship subsequently during the currency of the Fellowship has expressed his/her willingness to continue with the research work without claiming Fellowship from the date of the commencement of his/her job/Fellowship, s/he instead of being asked to refund the total amount of Fellowship and contingency amount hitherto paid to him/her will be required to:
  - (a) Submit an affidavit on non-judicial paper assuring the Council that s/he will continue with the research work as per the rules of the University/institution till it is completed, and that after its completion will submit a copy of thesis acknowledging the financial assistance awarded by the ICHR.
  - (b) Submit a letter of recommendation to this effect from the concerned authority of the University/ institute where the scholar is enrolled or registered for Ph.D.
  - (c) Submit a 'No Objection Certificate' from the employer for pursuing the research work done by him (**For those in employment**).
  - (d) In case of or his/her failure to submit all the above specified documents, within a period of 3 months or as decided by the RPC, he will be asked to refund the full amount of Fellowship along with contingency grant received by him/her as per the Undertaking given by him/her at the time of award of Fellowship.
21.
  - (a) An application for the extension of Fellowship, if any, shall be submitted to the Member Secretary before the period of three months in advance of the expiry of the tenure of the Fellowship, otherwise such an application for the extension shall not be entertained.
  - (b) Applications for the extension of Fellowship should indicate in detail the reasons and grounds for seeking such an extension along with the firm date by which the research work shall be completed.
  - (c) In case of JRF/PDF, the application for the extension of Fellowship shall be duly recommended by the concerned supervisor and routed through the institution where the scholar has been enrolled.
  - (d) The decision of the extension of the fellowship shall be taken by the Member Secretary & Chairman.
  - (e) The grant of any extension of the Fellowship shall, among other considerations be contingent upon the maintenance of discipline and good conduct of the concerned scholar.
  - (f) In the case of scholars deemed to have been unauthorizedly absent from working on the Fellowship in terms of sub-clause (b) of clause 18, no such extension shall be granted unless the period of their unauthorized absence has been condoned by the Council in terms of sub-clause (e) of clause 18.
22. The continuance of a Junior Research Fellowship and other Fellowships is contingent upon good conduct and may stand terminated on adverse report about the conduct of a Fellow is received from the University or institution where he is enrolled or from the affiliating institutions, or from any other responsible source. Provided that it shall always be open to the Research Projects Committee to review the matter and conform or revoke the termination of the Fellowship.



### Chapter III

## RESEARCH PROJECTS

1. The Research Projects Committee may award a grant for a project of research in History or on a theme substantively including an aspect or aspects of History, undertaken within India, to a scholar as Project Director, who has shown significant competence in research work, having been awarded his/her PhD or equivalent research work, upon an application made by or on behalf of the said scholar in accordance with the proforma given in Annexure V.
2. *Bona fide* Institutions with a well established and respected record of historical research may apply for funding for projects. The objective of such grants is to enable institutions to improve the state of research collections. Such applications shall be treated in the same manner as standard applications for Project funding. Applications must be made in Annexure VI, indicating (i) the character and status of the institution (ii) the nature of the project and its expected outcome (iii) a clear budget indicating appropriate heads of expenditure. In their applications, Institutions are required to specify a Project Director for the said Project and shall require the Project Director to adhere to the standard rules governing ICHR Projects and Project Directors. The applicant-Institution shall receive grants made under the project award and provide utilization certificates/ reports as provided for under the Research Funding Rules of the ICHR. The expected outcomes of such support may lead to collections, cataloguing, preservation and digitization of source material. Project grants to institutions will not exceed Rs 5 lakhs for a maximum period of two years. A six monthly project targets has to be submitted.
3. (a) an application under Clause 1 and 2 may be made at anytime. On being received it shall be sent to at least two Experts, who shall be requested to furnish an assessment and recommendations within a month.  
(b) On receipt of the assessment and recommendations of the Experts, these along with the application shall be placed before the Research Projects Committee for decision for the award of the project grant.  
Provided that if assessment and recommendations from at least two Experts are not received within two months of the request being made to them under sub-clause (a), the application may be sent to another Expert or other Experts; but if even after two months, only one Expert's assessment and recommendations have been received these together with the application or proposal may be placed before the Research Projects Committee.
4. Notwithstanding anything contained in Clauses 1,2 and 3, the Research Projects Committee may on its own or at the recommendation of a 'Committee of Experts', such as the Inscriptions Committee, or the Medieval Sources Committee or the Modern Sources Committee of the ICHR, assign or award a project to a scholar and fix his honorarium.
5. (a) notwithstanding anything contained in the foregoing clauses of the Chapter, the amount of grant on any project awarded by the Research Projects Committee shall not exceed Rupees Five lakh (Rs.5,00,000/-) only.  
Provided that should the Research Projects Committee be of opinion that a project entailing an amount of grant in excess of Rupees Five lakh (Rs.5,00,000) should be awarded, it may make a recommendation to this effect to the Council, which alone shall be competent to take a decision on such award.

- (b) A project funded by the ICHR under the provisions of this Chapter may receive financial assistance from other funding agencies or institutions, but full information on such support should be given in the application, if the support is already being received, or is being sought, and/or in subsequent communication, whenever it shall subsequently be received or be applied for.
6. The duration of a project shall ordinarily not exceed two years, but the Research Projects Committee (or the Council, when it makes the award) may set a longer period.

Provided that—

- (a) If the Project Director of a project wishes to withdraw from the project or is unable to continue with it, or dies, or if it appears that a change in the person of Project Director is desirable, the Research Projects Committee may make the said change, in consultation with the institution of affiliation; and
- (b) Any significant change in research design of the project shall require prior approval of the Research Projects Committee.
7. The grant awarded under Clause 4 shall include:
- (a) expenditure allowable under Contingency grant, purchase of equipment and of consumable articles required for equipment, and the cost of servicing and repair of equipment, (b) emoluments of research assistants, whole-time or part-time typists, clerks, and other staff; (c) honorarium for the scholar awarded or assigned a project under Clause 4.

Provided that—

- (i) Staff working in the project shall not be deemed employees of the ICHR, and their emoluments shall not necessarily conform to the scales in force for the regular cadre of the ICHR or for the various categories of Fellows in the ICHR;
- (ii) The terms of the award made under Clauses 1, 2 and 4 may lay down sums of grant assigned to different heads of expenditure, and re-appropriation from one head to another, involving a reduction of more than ten per cent of grant under the head, requiring prior approval of the Research Projects Committee, or, in cases of urgency, of the Chairman;
- (iii) The position of the Project Director under Clause 1, 2 shall always be honorary, but he shall be entitled to draw TA/DA for journeys performed for work of the project at the same rates as he would have been entitled to at the institution of affiliation, if he is employed there, or, if he is not so employed, at rates approved by the ICHR; contingency expenditure allowed for the project directors under clause 1 & 2 are: expenditure on travelling and daily allowances for journeys including for attending seminars, symposia, workshops, connected with research work; local conveyance for visiting libraries, collection of documents, oral evidence; purchase of books and stationery; expenditure on typing, diagrams, maps, photographs, xerox copies, transcripts, etc., directly concerned with the work approved by the ICHR or with the work of the Fellowships or project; undertaking fieldwork such as a archaeological exploration and survey. But it shall not include cost of books not relevant to the subject of the Fellowship or the Project, binding of private books, cost of private mail, and travel unconnected with work of the Fellowship or project; and
- (iv) No attendant or Group D staff can be employed out of the project grant.
- (v) Like the final research product, all source material related to the special/ research projects should be digitized and put on computers, or alternatively kept in the ICHR

Documentation Centre so that anyone, including research scholars can have access to them when required by them.

8. (a) A grant awarded under Clause 1 and 2 shall be paid to the Project Director only through the institution of affiliation. The grant shall normally be paid in six-monthly or annual instalments, unless the Research Projects Committee otherwise directs.
- (b) A grant awarded under Clause 4 may be paid to a scholar through an institution of affiliation, but direct payment may be made, in case the Chairman so decides.
- (c) The institution of affiliation shall be expected to provide the Project Director, or a scholar awarded a project under Clause 4, with facilities such as accommodation for work, including furniture as specified in respect of a Fellow in Clause 15 of Chapter II of these Rules, and shall be paid overhead charges in return thereof by the ICHR.
9. A Project Director shall submit a six-monthly report in triplicate to the institution of affiliation to be forwarded to the ICHR. Individual scholars awarded Research Projects grant should submit the statement of expenditure duly signed & verified by a Chartered Accountant or through the Institute of affiliation. Subsequent grant for the Project shall not be released if the progress report and statement of expenditure for two previous consecutive six-monthly periods are not furnished, or, if furnished, are not found satisfactory.
10. The Project Director shall submit the final report of the project within three months of the end of the period of the project; five per cent of the entire grant of the project awarded under Clause 1,2 and 4 shall be withheld, to be released on reimbursement basis only after the final statement of expenditure is received from the institution of affiliation, and the final report is deemed satisfactory by (a) the Member Secretary, upon assessment by an Expert, in case the grant was of the amount of Rupees Two lakh and fifty thousand (Rs. 2,50,000) or less, or
  - (d) the Research Projects Committee, upon assessment by at least one Expert, in case the grant was of an amount exceeding Rupees Two lakh fifty thousand (Rs. 2,50,000).

Provided that if the Project Director applies for extension of the project, s/he shall submit the report for the whole previous period and the statement of expenditure for that period, whereupon the said report shall be sent to a Expert, whose assessment and recommendations shall be placed before the Research Projects Committee to assist it in making its decision, should it have itself made the original award, or in framing its recommendations to the Council, or before the Council, should the Council have made the original award under proviso to Clause 5 (a).

Provided further that application for extension, if any shall be made to the Member Secretary before the period of three months in advance of the expiry date of the Project, otherwise such an application for extension shall not be entertained.

11. An honorarium due to a scholar, awarded a grant under Clause 4 shall ordinarily be paid only after the work under the project awarded or assigned to him has been completed.

Provided that –

- (a) S/he shall be required to submit reports and accounts in the same manner as a Project Director, under Clause 9, and
  - (b) With the approval of the Member Secretary, a part of the honorarium due on the work already done may be paid to the scholar after the assessment by an Expert of the said part of the work has been obtained.
12. The Project Director or any person on the staff of a project shall not be entitled to submit the report or monograph prepared under a project as dissertation or thesis for the award of diploma or degree (M.A., M.Phil., Ph.D. or D.Litt.), but there shall be no objection to use being

made, bonafide, of material collected under the project in preparation of a dissertation or thesis for a degree.

13. The Project Director shall have the copyright over, and be entitled to publish in his own name, the report or monograph prepared under the project, but he shall duly acknowledge the assistance of the ICHR and the collaboration of research staff appointed for the project, by name, in a suitable manner.

Provided that in the acknowledgement of assistance received from the ICHR, it shall be made clear that the ICHR accepts no responsibility for the facts or opinions contained in the publications.

14. It shall be the duty of the Project Director (or of the scholar awarded a grant under Clause 4) and the institution of affiliation to make suitable arrangements for the preservation of research material collected under the project, such as copies of documents, microfilms, tapes, manuscript notes from sources, photographs, reference cards, and tabulation sheets, and it shall be open to the Research Projects Committee to require that all or any such data be transferred to the ICHR for safe-keeping and providing access thereto to research workers/scholars.

Provided that the said transfer shall not be asked for until the Project Director (or the scholar awarded a grant under Clause 4) has had reasonable time to utilize the material for the preparation of the report monograph or text planned under the project.

15. The remuneration given to the Research Assistants/ Editors engaged by the Project Directors will be restricted to the maximum of Rs.16,000/- per month and the Council will apply its discretion in granting permission to the Coordinator(s) to engage Research Assistant(s). The permission to the Coordinator(s) to engage Research Assistant(s) will be subject to availability of funds in the grant sanctioned for the Research Project.

## *Chapter IV*

### CONTINGENCY (STUDY-CUM-TRAVEL) GRANT

1. The ICHR may award Contingency (Study-cum-Travel) grant to an Indian citizen, or to a non-Indian, to assist him in pursuing research on History within India.
2. The following shall be eligible for award of grant under Clause 1:
  - (a) Scholars who are engaged in M.Phil., Ph.D. or Post Doctoral work or carrying on independent research in History and are not currently receiving any travel or contingency grant for the proposed work from any other source.
  - (b) University and college teachers and members of staff of research institutions and others who are engaged in research work in History.

Provided that—

- (i) M.Phil./Ph.D. students shall have completed at least six months of their registration with their University, before they can receive grants, though they may apply earlier; and
  - (ii) Indians registered for research or otherwise affiliated to foreign universities and Non-Resident Indians (NRIs) shall not be eligible for the grant.
3. (a) Grant defined under Clause 1, not exceeding the sum of Rupees Forty thousand (Rs. 40,000/-) may be awarded to an M.Phil. student and Rupees Fifty thousand (Rs. 50,000/-) to a student working for Ph.D. by the Contingency (Study-cum-Travel) Committee, but grant of a sum exceeding this amount can only be awarded by the Research Projects Committee, either upon advice of an Expert or upon recommendation(s) of Contingency (Study-cum-Travel) Grants Committee.
  - (b) The Study Grants Committee may consider any application or proposal under sub-clause (a), without necessarily obtaining an Expert's opinion.
  - (c) All decisions of the Study Grants Committee shall be reported to the Research Projects Committee.
  - (d) All applications for Contingency (Study-cum-Travel) Grants should provide specific itinerary details. They should clearly mention the names and locations of Archives/Libraries etc., duration of their visit etc., in their application for the grant.
4. All grants awarded under Clause 3 shall be routed through an institution of affiliation, to which the ICHR shall pay the overhead charges after the receipt of the final report and the utilization certificate.
5. In expenditure out of grants made under Clause 3 the following limits shall be observed.
  - (a) Travelling expenses
    - (i) Actual cost of rail/bus/steamer fare shall be limited to first class/II AC fare to the place of research and back to the place of ordinary residence of the scholar.
    - (ii) Daily allowance for a maximum of 90 days shall be paid at the rates allowed by the institution of affiliation, if the recipient is employed there, or Rupees Three hundred (Rs. 300/-) a day, if not employed.

- (iii) For local conveyance not exceeding Rupees One thousand (Rs.1,000/-) may be allowed per month up to a maximum of three months.

(This is subject to maximum of 30% to 40% of the sanctioned grant).

- (b) Stationery, Photocopy, Typing and other miscellaneous expenditure.

(This is subject to maximum of 50% to 60% of the sanctioned grant).

- (c) The total cost of books purchased out of contingency grant.

(This is subject to maximum of 20% of the sanctioned grant)

Note: Any books purchased out of contingency grant in excess of the ceiling specified above shall be deposited either with the ICHR or with the institution of affiliation, upon the end of the period of the contingency (study-cum travel) grant.

6. All applications of grants under Clause 1 should be made in accordance with the proforma given in Annexure VII.
7. The following procedure shall be followed for the release of Contingency grant awarded in accordance with provisions of Clause 3:
  - (a) (a) Upon the applicant being informed of the award he shall be requested to convey his acceptance, upon which 90% of the grant shall be released to him through his institution of affiliation.
  - (b) The last instalment, i.e., 10% of the sanctioned grant shall be withheld and released on reimbursement basis only after a certificate of satisfactory utilization of grant and receipt of a certified satisfactory progress report. Provided that an additional amount of Rupees Five hundred (Rs. 500/-) shall be paid to the recipient of the grant over and above the sanctioned amount of grant upon receipt of the said thesis, dissertation or monograph, as lump sum payment for any expenses incurred in providing a copy thereof to the ICHR.

*Chapter V*

**GRANTS FOR FOREIGN TRAVEL AND MAINTENANCE  
ABROAD AND FOR VISIT OF FOREIGN SCHOLARS**

1. Cost of travel and of maintenance abroad may be provided to a citizen of India wishing to study at archives, museums, libraries or private collections abroad for collection of source material, or to take part in a workshop, seminar or conference abroad for presenting a paper related to History, or to receive training in a specialized branch of History.
2. (a) Anyone wishing to make use of a grant under Clause 1 should apply *at least four months before* the proposed date of departure. The application on plain paper should contain particulars according to the proforma given in Annexure VIII.  
 (b) A scholar seeking subsidy for collection of source material in foreign countries should broadly identify the source material and records and certify that the material and records are not available in India.  
 (c) A copy of the letter from libraries/archives concerned indicating that they possess the required documents. The same would be made available to the scholar as and when he or she visits them.  
 (d) Proof of proficiency in the language should be provided (especially where documents and other sources are available in non-English languages). It will be at the discretion of the Committee to decide the equivalent on the basis of published work of the applicant.  
 (e) Anyone seeking subsidy for attending a seminar or conference should submit the full paper he proposes to present there.  
 (f) Any fellowship/grant holder is not eligible to apply for a FTG during the fellowship/grant period and also for one year after the completion & final settlement of the fellowship/grant.
3. All applications made under Clause 2 shall be placed before the Research Projects Committee or during the interval between any two meetings of the said committee, before the Foreign Travel Grant Committee; either of which committee may decide whether any grant or subsidy should be given, and, if given, to what extent.

Provided that—

- (a) The ICHR may refer to one or more Experts for an assessment of the value or practicability of the proposal and the applicant's competence in the field, in order to assist the Research Projects Committee or the Foreign Travel Grant Committee in taking a decision;  
 To avoid delay on the part of nominated Experts in providing their opinion/comments, the proposal may be referred to two experts instead of one. The second expert should preferably be local one. However, the Council may depend even on one report.
- (b) All decisions of the Foreign Travel Grant Committee shall be reported to the meeting of the Research Projects Committee which shall be free to modify or alter any of its decisions, provided action has not already been taken thereon;

- (c) No award by either of the said committees can be made *post facto*, that is, after the trip proposed to be funded has been completed, without submitting the application well in time adequate enough for the ICHR to process the application as per the laid down procedure.
- (d) The reference to the Research Projects Committee in sub-clause (q) of Clause 4 of Chapter 1 shall be construed to be reference also to the Foreign Travel Grant Committee.
4. Anyone granted support or subsidy under Clause 3 shall,
- (a) If s/he proposes to undertake research or study documents at archival repositories abroad or to attend a training programme, the Research Projects Committee may specify, while approving the grant, the requirement that he should submit a detailed report to the ICHR on his return.
- (b) The ICHR may ask the respective scholars to compulsorily deposit the result of their research in the form of theses/books/monographs, etc. with due acknowledgement to ICHR.
5. A grant or subsidy awarded under provisions of Clause 3 shall be limited to
- (a) (i) Payment of a part of the excursion air-fare, travel to be undertaken by Air India;  
(ii) Purchase of a return excursion air ticket from Air India, and/ or cost of bus/rail travel abroad, where part of the approved journey; and
- (b) Payment of daily maintenance allowance should be equal to a maximum of \$100 (One Hundred US dollars) a day, if the period of stay abroad is of seven day or less, or \$80 (eighty US dollars), if the said period is of more than seven days, or \$60 (Sixty US dollars), if the said period is of more than fourteen days or minimum \$ 1120 (One Thousand one hundred twenty US dollars) up to three months (exclusively in the case of application for material collection abroad) but the daily maintenance allowance should not exceed the ceiling of \$5000 (Five thousand US dollars).
- Provided that—
- (i) Ordinarily (a) above shall not be combined with  
(b) while awarding a grant or subsidy for the same trip abroad;
- (ii) As far as possible, air travel will be on excursion ticket, and only failing that on a full economy ticket, by Air India alone. Deviation from the above may be permitted only in cases where direct connection is not available with the National carrier subject to the clearance of the Civil Aviation Department, Govt. of India.
- (iii) The amount paid in maintenance allowance under (b) above shall be in rupees equal to the sanctioned amount in US dollars, calculated according to the rate at which the recipient of the allowance is able to obtain US dollars for rupees for the purpose of travel abroad, a certified statement of the actual conversion to be submitted by the recipient, though not necessarily in advance.
- (iv) Medical Insurance is mandatory.
6. In cases where the ICHR is to meet full excursion air-fare under Clause 5, the airport tax and/ or foreign travel tax in India, and the prescribed travelling allowance for the journey between the travellers' station and the international airport in India, along with the due halting allowance shall also be paid by the ICHR.
7. No one may normally be considered for a foreign travel grant for more than *once in five years*, but funding for a foreign trip provided for under Clause 8 shall not be counted as a foreign travel grant for the purpose of this clause.



8. (a) Notwithstanding anything contained in Clause 2, the ICHR, depending on its own requirements for appropriate representation, may, at its volition, nominate a scholar to represent it at an international congress, seminar, conference, or meeting, or proceed under Cultural Exchange Programmes, such nomination to be made by the Research Projects Committee or the Foreign Travel Grant Committee.  
(b) In cases of such nomination both the fare and maintenance may be provided if local hospitality is not available or only partly available; but except for this modification, the provisions for both fare and subsistence shall be in accordance with those set out in Clauses 5 and 6.  
(c) The restriction imposed in Clause 7 shall not apply to cases covered under this clause.
9. Upon a decision of the Research Projects Committee or, subject to the same procedure as prescribed in Clause 3 (b) above, of the Foreign Travel Grant Committee, the ICHR may invite to India a non-Indian scholar to deliver lectures, or undertake research, on any subject of History, or to present a paper at a seminar, conference or workshop organized or funded by the ICHR. The ICHR may thereupon meet the cost of air travel (international) in the same manner as prescribed in proviso (ii) to Clause 5 above, together with airport and/ or foreign travel tax, as well as the cost of domestic travel, and also meet hospitality costs and/ or pay allowance for maintenance at rates approved by the Research Projects Committee or Foreign Travel Grant Committee or by the Chairman on behalf of either committee.
10. An amount not exceeding 75% of the sanctioned Foreign Travel Grant will be released in advance of the journey subject to the production of proof of the purchase of the Air tickets and NOC from the department, institute, if employed.
11. (a) Twenty five per cent of the amount shall be withheld in the case of those scholars who are awarded FTG for collection of source material and the withheld amount shall be released only on the recommendation of the FTG Committee or Chairman on behalf of the FTG Committee after the submission of photocopies of source materials collected by the concerned scholar from the archives/libraries, personal collections etc. located outside India. This material will be maintained in the ICHR's Library-cum Documentation Centre in the larger public interest. The scholar will have to certify with full responsibility that the collected material was not available in any form, manuscript/print microfilm etc., in India. In case the certification by the scholar is found incorrect even after the availing of the FTG for material collection, s/he will have to return the entire amount to the ICHR and will be debarred forever in future from applying for FTG from the ICHR. In addition, he will submit all the documents indicated in the sanction letter.  
(b) The balance 25% of the amount of those scholars who attend the conferences/seminars etc. shall be released after the receipt of requisite documents as mentioned in the intimation letter.
12. For all proposals approved by the ICHR for collection of source materials, the maximum period of maintenance allowance shall not exceed three months. The FTG Committee is expected to apply maximum restraint in awarding FTG for three months. The scholar's past academic credentials and his experience in the field of history should be taken into account while recommending the grant for a maximum period of three months. The FTG Committee's recommendation should be placed before the RPC for a final decision thereon. The applicant will be expected to submit an original research paper on the basis of material so collected for publication in the *IHR* or a book acknowledging the financial assistance provided by the ICHR.
13. The FTG Committee is expected to ensure that the number of scholars for materials collection for a maximum period of three months should not exceed the ceiling of five within one financial year.

14. The maintenance allowance will be restricted to the duration of the conference along with one day before and one day after the conference at the prescribed rates.
15. A detailed report (not less than 2000 words for collection of source material) /paper read at the conference along with the requisite documents is to be submitted within 15 days of completing the visit.
16. Work report and the other requirements have to be fulfilled within 15 days of completing the visit, failing which the scholar will be required to refund the entire grant to the ICHR and, beside this, will be debarred from the award of any such grant in future, and will be liable to legal action.

*Chapter VI***PUBLICATION SUBSIDY**

1. The Research Projects Committee may award subsidies for publication of the following categories of works relating to History:
  - (a) doctoral thesis
  - (b) monograph and other research work
  - (c) proceedings of seminar/symposium/conference
  - (d) critically edited/ translated source material
  - (e) bibliographical and documentation work
  - (f) periodical publication
  - (g) any other research-oriented work
  - (h) translation into any Indian language or into English of an important work on History.
2. (a) The application for publication subsidy of a work, other than periodical publications, should be submitted to the Member Secretary, ICHR, according to the proforma in Annexure X, together with a legibly typed and bound copy along with an e-copy of the work. Provided that in languages other than English and Hindi, a clearly calligraphed work may be accepted.
  - (b) An applicant who has already availed of publication subsidy from ICHR for work as enumerated in clause (1) other than periodical publications indicated in sub clause (f) shall not be eligible for such a grant for another work for the next five years from the year of publication of the last ICHR funded publication.
3. If the application made under Clause 2 is for publication of a doctoral thesis, copies of the reports of the examiners may be sent along with the application. If the examiners have suggested revision, the revision should be carried out before applying for subsidy. Application may be submitted normally within two years of the award of the degree; in case it is submitted later, it should be indicated what revision has been carried out to keep it up-to-date in respect of research in the field.
4. (a) The application and typescript/manuscript of work received in the ICHR under Clause 2 shall be sent to an Expert, with the request that his assessment and recommendations be sent to the ICHR within one month.
  - (b) Upon receipt of assessment and recommendations from the Expert, these along with the application shall be placed before the Research Projects Committee whose decision about the award shall be final.
  - (c) The typescript/manuscript of the work received under Clause 2 shall be returned to the applicant after the Research Projects Committee has taken its decision under sub-clause (b) while taking due care, the ICHR shall not be held responsible for loss of the typescript/manuscript in transit.
5. The maximum amount of subsidy awarded on applications made under Clause 2 shall be half (50%) of the cost of production of the work subject to a maximum of Rupees Thirty thousand (Rs. 30,000/-). The grant shall lapse if it is not availed of within two years from the date on

intimation, but the Research Projects Committee may grant renewal upon application being made. Provided that in case of a work where because of series, length, illustrations, maps, etc., the expenditure on printing is likely to be very high, the Research Project Committee may decide to award a subsidy exceeding the maximum above specified.

6. On award of subsidy under Clause 4, the applicant shall be required to enter into an agreement with a reputed publisher for the publication of the book and to inform the ICHR accordingly. Thereafter the ICHR shall directly convey to the publisher the decision to award the subsidy and the terms on which the subsidy would be paid in conformity with these Rules.
7. The following text, or text of the same purport, shall be prominently printed on the verso of the inner title page of the book for which subsidy is awarded under Clause 1:  
 "The publication of this book has been financially supported by the Indian Council of Historical Research. The responsibility for the facts stated or opinions expressed is entirely of the author and not of the ICHR."
8. The print run of any book awarded a subsidy should not be less than five hundred (500) copies. But in case the author wants a smaller print run for special reasons, permission may be accorded by the Chairman at his discretion.
9. The sale price of the book for the publication which ICHR has decided to give a subsidy shall be fixed by the ICHR in consultation with publisher and the scholar/author.
10. The price has fixed under the clause 9 shall be printed on all copies of the book, which shall be released in the market only on the basis of the said price.
11. After the price has been fixed and the publisher has provided the ICHR with twenty copies, the ICHR shall pay the entire amount of subsidy determined under Clause 5 and calculated on the basis of information received under Clause 9.  
 Provided that in case of a work printed at high cost or where the ICHR subsidy forms a relatively small part of the cost of production, the number of complimentary copies required to be given to the ICHR may be reduced to ten, upon approval of the Research Projects Committee or of the Chairman acting on its behalf.
12. Notwithstanding anything contained in the preceding clauses of this chapter, the Research Projects Committee may award a publication subsidy on the basis of the expert's opinion to the editors or publishers of a periodical publication, that is, a journal published annually or at shorter intervals or proceedings of a conference held annually or once in two years, upon application made by the said editors or publishers.

Provided that—

- (a) To be eligible for the grant, the periodical publication should contain extensive material on History, the material printed in it should be of high academic quality and carefully edited, and the print-run should ordinarily be of at least five hundred(500)copies;
- (b) The subsidy shall ordinarily be awarded for a particular year of publication, notwithstanding the fact that a journal may publish issues at shorter intervals; but no subsidy shall be awarded for a year in which, or for which, no publication is issued;
- (c) The subsidy awarded in or for any one year shall not exceed Rupees One lakh (Rs. 1,00,000), except in the case of the proceedings of the annual sessions of the professional organizations of historians of national/international repute where the ceiling shall be Rupees One lakh fifty thousand (Rs. 1,50,000), and shall be payable directly to the editors or publishers of the periodical publication; However, the RPC may consider to raise the quantum of publication grant.
- (d) The Research Projects Committee shall be furnished with an opportunity to inspect copies of the latest available issues of the periodical publication, when deciding on the award;

- 
- (e) The assessment and recommendations of an Expert shall be obtained and placed before the Research Projects Committee when the award of the subsidy to a periodical publication is being considered for the first time, and the subsidy contemplated exceeds Rupees Fifteen thousand (Rs.15,000);
  - (f) The Research Projects Committee may maintain, increase or reduce the amount of subsidy at every renewal of the annual subsidy, especially keeping in view the requirements of proviso (a), and it may, where necessary, make use of the assessment and recommendations of an Expert for the purpose; and
  - (g) Up to twenty (20%) per cent of subsidy may be withheld pending receipt of at least seven copies of the subsidized issues published, together with the statement of expenditure.
  - (h) An undertaking from the editors/publishers of periodical publications will be obtained that the subsidy granted by the ICHR was specifically used for the purpose for which it was given. It will be mentioned in the utilization certificates submitted by them.

## *Chapter VII*

### SEMINARS/WORKSHOPS/CONFERENCES OF PROFESSIONAL ORGANIZATIONS OF HISTORIANS

1. (a) The Research Projects Committee may award grants for seminars, workshops or academic conferences concerned with specific themes of History to individual scholars as coordinators who apply in accordance with the proforma contained in Annexure XII, the amount of grant in each case not to exceed Rupees Three lakh fifty thousand (Rs.3,50,000/-) and to be paid through the host institution deemed to be the institution of affiliation.
- (b) An application received under sub-clause (a) may be directly placed before the Research Projects Committee; or it may first be referred to an Expert, in case the Member Secretary so decides, and then placed before the Research Projects Committee along with the recommendations of the Expert.
- (c) No College/University Deptt/Individual can avail ICHR funding for more than once in a single financial year. Preference will be given to departments of History.
2. Notwithstanding anything contained in Clause 1, the Research Projects Committee may assign the organization of a seminar or workshop, held at its own instance or under a scheme approved by it or by the Council, to a scholar as coordinator and an institution (deemed to be the institution of affiliation) under terms (including the amount of funding which may exceed Rupees Fifty thousand) to be determined for each seminar or workshop, or under general guidelines approved by the Research Projects Committee for seminars or workshops under particular schemes.  
Name, Designation, and bio-data of the Coordinator must be provided.
3. In the beginning the Research Projects Committee may award grant not exceeding Rupees five lakh (Rs.5,00,000) preferably to registered academic and professional organization of historians (including organizations which, if not exclusively concerned with teaching and research in History, include the teaching or research in History as a significant part of their objectives) at national, regional, state and local levels, to enable them to organize their annual or periodic conferences, symposia, etc., the payment of the grant being made directly to the duly authorized office bearers of the organizations.
4. Award of grants under Rules (1) (2) and (3) above will be subject to the following conditions:
  - (a) An organization set up on predominantly religious, communal, caste or tribal lines shall not be eligible for grant; but this shall not preclude the history of religious communities, castes or tribes being adopted as subjects of research or discussion by organizations receiving grants under this clause.
  - (b) The organization concerned should apply in accordance with the proforma contained in Annexure XI.
  - (c) Acceptance and Undertaking should reach the Council within fifteen days after receiving the grant offer letter; else the approval of the grant by the RPC will stand cancelled.

- (d) The Coordinators of Seminar/Workshop should provide the names of the prospective resource persons along with the provisional titles of proposed papers/talks at the time of the submission of the application for grant.
- (e) Nothing is pending against the Coordinator/organization.
5. An amount not exceeding 80% of the sanctioned grant shall be released in advance subject to the compliance by the Coordinator with the following provisions and also with all the requirements mentioned in the sanction letter :
- (a) The Coordinators of the Seminar/ Workshops should observe utmost economy in expenditure and the grant shall not be utilized for any purpose other than the purpose for which it has been sanctioned.
- (b) The accounts of the grantee institution to the extent that pertains to this grant or with regard to grant received from ICHR shall be open to inspection by the Ministry of HRD and audit both by the Comptroller and Auditor General of India under the provision of CAG (DPC) Act, 1971 and Internal audit by the ICHR whenever the institution is called upon to do so.
- (c) The grantee shall not divert the grants and entrust execution of the scheme of work concerned to another institution or organization and shall abide by the terms and condition of the grant. If the grantee fails to utilize the grant, for the purpose for which the same has been sanctioned, the grantee will be required to refund the entire amount with interest thereon @ 12% per annum.
- (d) Grant sanctioned above three lakh entitles two ICHR officers to monitor finance/event.
- (e) Convener would be personally responsible for settling accounts ( even if he/she is no longer with the grantee organization).
6. Twenty percent of the grant due to be released to the coordinator of a seminar/workshop, or academic conference, under Clause 1 or 2 or to an organization under Clause 3 shall be released only on the fulfillment of the conditions indicated in sub clause (a) and (b) below:
- (a) List of documents to be attached with the application for balance of grant:
- (i) Utilization Certificate as mentioned in chapter I Rule 3(q).
- (ii) Statement of Expenditure as mentioned in chapter I Rule 3(r).
- (iii) List of Participants (with full particulars of participants) along with copies of their papers presented, lectures delivered and summary of discussions held, and the copies of reading material, distributed if any. These should also be submitted in electronic format but, it is not mandatory.
- (b) All documents mentioned in 6(a) should be submitted in ICHR within four months from the date of the event, failing which they will be required to refund the entire grant to the ICHR and, beside this, will be debarred from the award of any such grant in future, and make themselves liable to legal action.
7. In all such cases where the Seminar/Conference/Workshop has already taken place prior to the meeting of RPC, the respective coordinator(s)/organization will be required to submit all the documents enumerated in clause 6(a) above. The full grant sanctioned by the RPC will be released only after full compliance with this condition.

### *Chapter VIII*

## AMENDMENT, REMOVAL OF DIFFICULTIES, SUPERSESSION OF EARLIER DECISIONS, INTERPRETATION, PUBLIC ACCESS

1. The Research Projects Committee may, by a simple resolution passed at any of its meetings, amend any part of these Rules, including the Annexures, whereafter the amendment shall come into effect from the date of the meeting, unless otherwise provided for in the amendment. Provided that—
  - (a) an amendment of the Rule which in any way affects the powers and functions of the Council shall not come into effect without approval of the Council; and it shall, if approved by the Council, be effective only from the date of such approval, unless another date for its coming into effect is specified in the amendment; and
  - (b) the Council may by a simple resolution amend these Rules, or modify an amendment proposed by the Research Projects Committee under the preceding proviso, such amendment or modified amendment to come into effect from the date of the meeting of the Council, unless otherwise provided for in the amendment.
2. If in a particular case it should appear that certain provisions of these Rules are mutually inconsistent, or cannot be implemented owing to certain special circumstances, or, if implemented, may cause undue hardship or difficulty, the Chairman may, for reasons to be recorded by him, *suspend the operation of provisions of these Rules in a particular case or a particular set of the Research Projects Committee, which may decide to confirm the suspension by an appropriate amendment of these Rules or to terminate it.*
3. (a) These Rules supersede all previous decisions of the Research Projects Committee to the extent that such decisions are inconsistent with these Rules.  
 (b) Should it transpire that any provision of these Rules are inconsistent with any decision of the Council, the latter shall prevail, until the Council shall have accorded its approval to these Rules, whereafter any previous decisions of the Council inconsistent with these Rules shall stand superseded.
4. (a) Notwithstanding anything contained in Clause 1, Annexures to these Rules may also be amended by the Chairman who shall then report the amendment to the Research Projects Committee.  
 (b) Should there appear any inconsistency between the provisions of any clause of these Rules and anything contained in the said Annexures, the former shall prevail.
5. Should any dispute about interpretation of these Rules arise, the interpretation given by the Chairman shall be followed.  
 Provided that any person aggrieved by the said interpretation may represent to the Research Projects Committee whose decision in the matter shall be final.
6. A copy of these Rules, with all amendments made therein from time to time, shall be kept in the Library of the ICHR, to be made available to public during working hours. These may be accessed at our website: [www.ichr.ac.in](http://www.ichr.ac.in)



*Annexure I*

## CLASSIFIED LIST OF SUBJECTS

1. History of Early India
2. History of Medieval India
3. History of Modern and Contemporary India c. 1700 onwards
4. Regional Histories
5. Histories of Countries outside India
6. Archaeology
7. Numismatics
8. Epigraphy
9. Economic History
10. Urban history
11. Transport, Communications
12. Diet, culinary history
13. Science and technology
14. Social structure including systems of social organizations e.g. feudalism
15. History of Religion
16. History of Art and Architecture
17. Political History
18. National liberation movements
19. Military History
20. Philosophy of History including Intellectual History
21. History of Language and literature
22. History of Education
23. Historical Geography
22. Environmental History
23. Historical Demography
24. Quantitative History
25. Imperialism and Colonialism
26. Historiography

## Annexure II

Application form for ICHR Junior Research Fellowship (JRF) /  
Post Doctoral (General) Fellowship (PDF),

Fields with red STAR (\*) marks are mandatory and essential to  
be filled in by the candidate.

Advertisement No\*

Application For \* ICHR Junior Research Fellowship (JRF)  
ICHR Post Doctoral (General) Fellowship (PDF)

Examination Centre Options \* New Delhi Bengaluru Guwahati

**12. PAYMENT INFORMATION**

DD/Bankers Cheque/Pay Order No. \*

Amount \*

Issuing Bank \*

Branch \*

Date \*

Please note that choice of centre will not be allowed to be changed under any circumstances

**PERSONAL DETAILS**

1. Name (as per SSC Certificate) \*

2. Gender \* Male Female Third Gender

3. Date of Birth\* - [DD/MM/YYYY]

(as recorded in SSC or equivalent Certificate)

4. Name of Mother \*

5. Name of Father \*

6. Nationality \*

7. Address for Communication\* (House No)  
Street /Locality\*

City \* State \* Choose

Pin Code \*

**Please select if the communication address and the Permanent address are same**

8. Permanent Address \* (House No.)

Street /Locality \*

City\* State \* Choose

Pin Code \*

9. Email ID \*

10. Contact No: Landline Mobile\*

11. Do you belong to SC/ST \* Yes No

12. Are you Physically Challenged\* Yes No

(Please attach self-attested copy of the Category/Caste/Tribe certificates from appropriate authority)

if yes, please specify

**13. ACADEMIC DETAILS - POST GRADUATION**

Post Graduation\* Subject\* Specialization\*

Select State/UT of University \* Choose

Name of the University \*

Is the University recognised by the University Grants

Commission, New Delhi? If yes, please state the relevant clause of the UGC:

Year of Passing \*

Marks/Grade

Marks Obtained\* Total Marks\* % of marks obtained \*

**14. ACADEMIC DETAILS - GRADUATION**

Graduation\* Subject\*

Specialization \*

Select State/UT of University \* Choose

Name of the University\*

Year of Passing \*

Marks/Grade  
 Marks Obtained\* Total Marks\* %of marks obtained \*

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15. ACADEMIC DETAILS - PhD

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Registered in PhD\* Yes No Admission Date\* Registration Date\*

Period of Research Topic Ancient Medieval Modern

Research Topic\*

Select State/UT of University\* Choose

Name of the University\*

Name, Address, Designation & Contact No. of Supervisor \*

The date by which dissertation is expected to be completed\*

Since space provided is inadequate the applicant is requested to submit a detailed proposal separately. The proposal should include:

\*Statement of the Problem

\*Present state of Knowledge in the Field

\*Hypothesis or Research Questions

\*Coverage

\*Data Collection

\*Bibliographical note with a list of primary sources to be consulted

\*Knowledge of Language(s) of the sources

\*A tentative chapter design

Previous/Other research experience, if any

Titles of papers published, if any

Language skills (reading, writing, speaking)

---

FUNDING DETAILS

---

Whether the applicant has/had applied for financial support elsewhere for the same research proposal. If so, specify the funding agency approached. \*

Details of financial assistance received for the present research work from ICHR or any other Sources \*

Upload Image\*

Choose File No file chosen

Upload Signature\*

Choose File No file chosen

Date\*

Place\*

---

I DECLARE THAT :

---

- The statements made by me in this form, and the documents that are attached are true to the best of my knowledge.
- I have read the rules concerning the award of research fellowships of the Indian Council of Historical Research and I agree to abide by them, if a fellowship is awarded to me. I shall refund to the ICHR the funds made available to me, if I fail to report the progress of my work every 6 months, or if I fail to carry out the work of research properly, or if it is not completed.
- I am not in receipt of any other financial assistance/salary from any other source for the topic cited above.
- If selected, I will work on a whole-time basis for the Fellowship, submit 6 monthly progress report and will not accept any other fellowship or financial assistance or employment.
- Should I decide to discontinue the fellowship without completing the Research work I shall refund the entire amount (fellowship plus contingency grant) received for the purpose.

(FORM TO BE SUBMITTED ONLINE ONLY AFTER THE ADVERTISEMENT IS HOSTED ON THE WEBSITE)

S U B M I T

## Annexure III

## Application form for ICHR Junior Research Fellowship (JRF) / Post Doctoral (General) Fellowship (PDF)

Fields with red STAR (\*) marks are mandatory and essential to be filled in by the candidate.

Advertisement No\*

Application For\* ICHR Junior Research Fellowship (JRF)  
ICHR Post Doctoral (General) Fellowship (PDF)

Examination Centre Options \* New Delhi Bengaluru Guwahati

Please note that choice of centre will not be allowed to be changed under any circumstances

**PAYMENT INFORMATION**

DD/Bankers Cheque/Pay Order No. \*

Amount \*

Issuing Bank \*

Branch \*

Date \*

**PERSONAL DETAILS**

1. Name (as per SSC certificate) \*

2. Gender \* Male Female Third Gender

3. Date of Birth \* - [ DD/MM/YYYY]

(as recorded in SSC or equivalent Certificate)

4. Name of Father \*

5. Name of Mother \*

6. Nationality \*

7. Address for Communication \* (House No)

Street/Locality \*

City \* State \* Choose

Pin Code \*

Please select if the communication address & Permanent address is same

8. Permanent Address \* (H.No)

Street /Locality \*

City \* State \* Choose

Pin Code \*

9. Email ID \*

10. Contact No: Landline Mobile\*

11. Do you belong to SC/ST category \* Yes No

12. Are you physically challenged? \* Yes No

if yes, please specify

(Please attach self-attested copy of the Category/Caste/Tribe certificates from appropriate authority)

**13. ACADEMIC DETAILS**

Subject of Ph.D.\*

Date of award of degree \*

Select State/UT of University \* Choose

Name of the University\*

Is the University recognised by the University Grants

Commission, New Delhi? If yes, please state the relevant clause of the UGC Other research experience, if any Delete

Add More

Titles of published papers, if any Delete

Add More

Language skills (reading, writing, speaking) Present occupation (if employed, name of the employer)

Topic of proposed Post Doctoral Research \* (enclose proposal).

Period of Research Topic Ancient Medieval Modern

Name of Designation of the Supervisor

(Enclose the affiliation letter with application form)

Date of commencement of Post Doctoral Research

Submit a detailed proposal separately. The proposal should include:

\* Statement of the Problem

\*State of Knowledge in the Field

\*Research Questions

\*Bibliographical note with a list of primary sources to be consulted

\*Knowledge of Language(s) of the sources

\*A tentative chapter design

---

#### FINANCIAL DETAILS

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(a) Basic Salary \* (b) Allowances \*

(c) Whether the applicant has/had applied for financial support else here for the same research proposal. If so, specify the funding agency approached.

(d) Details of financial assistance received for the present research work from ICHR or any other sources

Scholarship/fellowship previously received, if any, from ICHR or any other organizations:

Sources of Scholarship/Fellowship

Value

Whether the work for which fellowship/ scholarship was awarded has been completed

Upload Image \*

Choose File No file chosen

Upload Signature \*

Choose File No file chosen

Date \*

Place \*

I DECLARE THAT :

- The statements made by me in this form, and the documents that are attached are true to the best of my knowledge.
- I have read the rules concerning the award of research fellowships of the Indian Council of Historical Research and I agree to abide by them, if a fellowship is awarded to me. I shall refund to the ICHR the funds made available to me, if I fail to report the progress of my work every 6 months, or if I fail to carry out the work of research properly, or if it is not completed.
- I am not in receipt of any other financial assistance/salary from any other source for the topic cited above.
- If selected, I will work on a whole-time basis for the Fellowship, submit 6 monthly progress report and will not accept any other fellowship or financial assistance or employment.
- Should I decide to discontinue the fellowship without completing the Research work I shall refund the entire amount (fellowship plus contingency grant) received for the purpose.

---

SUBMIT

(FORM TO BE SUBMITTED ONLINE ONLY AFTER THE ADVERTISEMENT IS HOSTED ON THE WEBSITE)

## Annexure IV

## APPLICATION FORM FOR SENIOR ACADEMIC FELLOWSHIP

Address your application to

**The Member Secretary,  
Indian Council of Historical Research,  
35, Ferozeshah Road,  
New Delhi - 110 001.**

Paste a self-attested passport size photograph and attach another.

1. Name (as per SSC Certificate)
2. Gender                      Male    Female    Third Gender
3. Date of Birth - [ DD/MM/YYYY]  
(as recorded in SSC or equivalent Certificate)
4. Name of Mother
5. Name of Father
6. Nationality
7. Address for Communication (House No)    Street/Locality  
City District  
State PinCode
8. Permanent Address (H.No.)  
Street/Locality  
City District  
State PinCode
9. Zone : North    South    East    West    North East
10. Rural    Urban  
Class of City: X    Y    Z
11. Email ID                      @
12. Contact No: Landline    Mobile
13. Category: General SC ST OBC Minorities PWD  
(Please attach self-attested copy of the Category/Caste/Tribe certificates from appropriate authority)

**ACADEMIC DETAILS**

1. Subject of Doctoral work, date of award of degree, university
  - (i) Subject
  - (ii) Title
  - (iii) Department
  - (iv) Supervisor's name
  - (v) Date of award of Ph. D. degree
2. Other Research experience, if any

## 3. Titles of books, papers published

[in case the space provided is inadequate, please attach separate sheet(s)] [Enclose copies]

## 4. Language skills (reading, writing, speaking)

## 5. Name of the institution of affiliation

## 6. Topic of Research

## 7. Format for submitting research proposal

(i) Concept Note

(ii) Note on sources

(iii) Methodology

(iv) Extant research on the theme proposed

(v) A bibliographical note

(vi) How does this project aim to make a contribution to history

(vii) Time frame for the research (in months):

	Months	Work to be completed	Outcome*
0 - 6			
6 - 12			
12 - 18			
18 - 24			

\*This includes Conferences/Research papers in journals/ monographs

## 8. Present occupation (if employed, name of the employer)

**FINANCIAL DETAILS**

## 9. Present emoluments per month. (if the scholar is retired, state the last salary drawn)

Basic salary:

Allowances:

## 10. (i) Scholarships/ fellowships previously received, if any, from ICHR or any other organization.

Source of Scholarship/ Fellowship	Value	Period from-to	Whether the work for which fellowship/ scholar ship was awarded has been completed.
--------------------------------------	-------	-------------------	--

(ii) Whether the applicant has/ had applied for financial support elsewhere for the same research proposal. If so, specify the agency approached.

### Declaration

I hereby declare that:

1. The entries made in the form above and the additional particulars furnished by me are true to the best of my knowledge
2. I have read the Revised Research Funding Rules 2014 regarding the award of research fellowships of the Indian Council of Historical Research and I agree to abide by them, if a fellowship is awarded to me. I shall refund to the ICHR the funds made available to me, if I fail to carry out the work of research properly, or if it is not completed.
3. I am not in receipt of any other financial assistance/salary from any other source for the topic cited above.
4. If selected, I will work on a whole – time basis for the Fellowship/Research Project and will not accept any other Fellowship/Research Project financial assistance or employment except in accordance with the ICHR's Research Funding Rules.
5. Should I decide to discontinue the fellowship without completing the Research work I shall refund the entire amount (fellowship plus contingency grant) received for the purpose.

Place:

Signature of the Candidate

Date:

Recommendation of the forwarding authority, indicating that the institution is willing to act as the institution of affiliation.

Place:

Signature of  
Registrar/ Principal/ Head  
University/ College/ Institution

### **Checklist of enclosures needed**

1. Copies of certificates of educational qualifications
2. Copies of language qualification certificates, if applicable
3. Copy of SC/ST/disability certificate, if applicable
4. Copy of Ph.D. dissertation
5. Copy of Bio Data
6. Copies of published book(s) and articles in reputed journals
7. Detailed Proposal: 3 copies

### **Note:**

- i. The scholar must send an electronic version of his/her research proposal in MS Word format along with his/her application.
- ii. The applicant is advised to include the following in his/her research proposal :
  - (a) a brief description of existing research works on your topic;
  - (b) the applicant is expected to provide a note explaining the significance of his/her work and its contribution to existing historical knowledge.



*Annexure V*

APPLICATION FORM FOR RESEARCH PROJECT GRANT  
(for INDIVIDUAL FUNDING)

Address your application to

**The Member Secretary,  
Indian Council of Historical Research,  
35, Ferozeshah Road,  
New Delhi - 110 001.**

**PERSONAL DETAILS**

1. Name (as per SSC Certificate)
2. Gender Male Female Third Gender
3. Date of Birth - [ DD/MM/YYYY]  
(as recorded in SSC or equivalent Certificate)
4. Name of Mother
5. Name of Father
6. Nationality
7. Address for Communication (House No) Street/Locality  
City District  
State PinCode
8. Permanent Address (H.No.)  
Street/Locality  
City District  
State PinCode
9. Zone : North South East West North East
10. Rural Urban  
Class of City: X Y Z
11. Email ID @
12. Contact No: Landline Mobile
13. Category: General SC ST OBC Minorities PWD  
(Please attach self-attested copy of the Category/Caste/Tribe certificates from appropriate authority)

**ACADEMIC DETAILS**

1. Subject of Doctoral work, date of award of degree, university  
Subject  
Title  
Department  
Supervisor's name  
Date of award of Ph. D. degree
2. Name of the institution of affiliation

3. Languages known
4. Titles of books, papers published, if any
5. Topic of research project
6. Format for submitting research proposal
  - (i) Concept Note
  - (ii) Note on sources
  - (iii) Methodology
  - (iv) Extant research on the theme proposed
  - (v) A bibliographical note
  - (vi) How does this project aim to make a contribution to history

**RESEARCH PROJECTS GRANT (permissible heads of expenditure)? Maximum limit Rs.5 lakhs**

S.No	Expenditure Head	Rs.
1.	Travel	
2.	Lodging	
3.	Board	
4.	Source Collection (copying of records)	
5.	10% Institutional Affiliation Charges	
6.	Purchase of Books (limited to Rs.10,000 per year to be returned to the Institute of Affiliation on completion of Project)	
7.	Other admissible project related expenditure (as per RFR)	

(i) Time frame for the research (in months):

Months	Work to be completed	Outcome*
0 - 6		
6 - 12		
12 - 18		
18 - 24		

\*This includes Conferences/Research papers in journals/ monographs

**FINANCIAL DETAILS**

1. Present emoluments per month. (if the scholar is retired, state the last salary drawn)
 

Basic salary:

Allowances:
2. Scholarships/ fellowships previously received, if any, from ICHR or any other organization.

Source of Scholarship/ Fellowship	Value	Period from-to	Whether the work for which fellowship/ scholar ship was awarded has been completed.

(ii) Whether the applicant has/ had applied for financial support elsewhere for the same research proposal. Give details.

**Declaration**

I hereby declare that:

1. The entries made in the form above and the additional particulars furnished by me are true to the best of my knowledge
2. I have read the Research Funding Rules regarding the award of Research Projects of the Indian Council of Historical Research in the Council's Revised Research Funding Rules 2014. In the event of a Research Project being awarded to me, I shall fulfill all the requirements of the Research Project, and agree to refund to the ICHR all expenditure incurred by me over the Fellowship/Research Project if the work of the Fellowship/Research Project is not properly carried out or is not completed.
3. If selected, I will work on a whole - time basis for the Fellowship/Research Project and will not accept any other Fellowship/Research Project financial assistance or employment except in accordance with the ICHR's Research Funding Rules.
4. Date of receipt of financial assistance from ICHR previously (if any) \_\_\_\_\_

Place:

Signature of the Candidate

Date:

Recommendation of the forwarding authority, indicating that the institution is willing to act as the institution of affiliation.

Place:

Signature of Registrar/ Principal/  
Head University/ College/ Institution

Checklist of enclosures needed

1. A certificate from the Registrar of the University/ Head of the Department / Institution of affiliation certifying that they will give the necessary facilities for research if the Fellowship/Research Project is awarded.
2. Ph D certificate
3. *Curriculum Vitae*
4. Copies of published papers, if any
5. Copies of language qualification certificates, if applicable
6. Copy of SC/ ST/ OBC/ disability certificate, if applicable
7. Detailed synopsis of proposed research (5 copies)
8. Detailed estimate of expenses (5 copies)

## Annexure VI

APPLICATION FORM FOR RESEARCH PROJECT GRANT  
(for INSTITUTIONAL FUNDING)

Address your application to

**The Member Secretary,  
Indian Council of Historical Research,  
35, Ferozeshah Road,  
New Delhi - 110 001.**

## PERSONAL DETAILS

1. Name of the Institution  
(in block letters).
2. Name of the Head of the Institution
3. Year of Establishment
4. Permanent Address (H.No.)  
Street/Locality  
City District  
State PinCode
5. Zone : North South East West North East
6. Rural Urban  
Class of City: X Y Z
7. Email ID @
8. Contact No: Landline Mobile
9. Telephone Number
10. Sources of Institution: School College University  
Government
11. Format for submitting research proposal
  - (i) Concept Note
  - (ii) Note on sources
  - (iii) Methodology
  - (iv) Extant research on the theme proposed
  - (v) A bibliographical note
  - (vi) How does this project aim to make a contribution to history

**RESEARCH PROJECTS GRANT (permissible heads of expenditure) ? Maximum limit Rs.5 lakhs**

S.No	Expenditure Head	Rs.
1.	Travel	
2.	Lodging	
3.	Board	
4.	Source Collection (copying of records)	

5. 10% Institutional Affiliation Charges

6. Purchase of Books (limited to Rs.10,000 per year to be returned to the Institute of Affiliation on completion of Project)

7. Other admissible project related expenditure (as per RFR)

(i) Time frame for the research (in months):

Months	Work to be completed	Outcome*
0 - 6		
6 - 12		
12 - 18		
18 - 24		

\*This includes Conferences/Research papers in journals/ monographs

12. Funding previously received, if any, from ICHR or any other organization.

Source of Scholarship/ Fellowship	Value	Period from-to	Whether the work for which fellowship/ scholar ship was awarded has been completed.

(ii) Whether the applicant has/ had applied for financial support elsewhere for the same research proposal. Give details.

#### Declaration

I hereby declare that:

1. The entries made in the form above and the additional particulars furnished by me are true to the best of my knowledge
2. I have read the Research Funding Rules regarding the award of Research Projects of the Indian Council of Historical Research in the Council's Revised Research Funding Rules 2014. In the event of a Research Project being awarded to me, I shall fulfill all the requirements of the Research Project, and agree to refund to the ICHR all expenditure incurred by me on the Research Project if the Research Project is not properly carried out or is not completed.
3. If selected, I will work as Project Director and will not accept any other Research Project without prior approval of the ICHR.

Place:

Signature of Head of Institution

Date:

#### Checklist of enclosures needed

1. Copies of published papers, if any
2. Copies of language qualification certificates, if applicable
3. *Curriculum Vitae*
4. Detailed synopsis of proposed research (5 copies)
5. Detailed estimate of expenses (5 copies)

## Annexure VII

## APPLICATION FORM FOR CONTINGENCY (STUDY-CUM-TRAVEL) GRANT

Address your application to

**The Member Secretary,  
Indian Council of Historical Research,  
35, Ferozeshah Road,  
New Delhi - 110 001.**

## PERSONAL DETAILS

1. Name (as per SSC Certificate)
2. Gender Male Female Third Gender
3. Date of Birth - [ DD/MM/YYYY]  
(as recorded in SSC or equivalent Certificate)
4. Name of Mother
5. Name of Father
6. Nationality
7. Address for Communication (House No) Street/Locality  
City District  
State PinCode
8. Permanent Address (H.No.)  
Street/Locality  
City District  
State PinCode
9. Zone : North South East West North East
10. Rural Urban  
Class of City: X Y Z
11. Email ID @
12. Contact No: Landline Mobile
13. Category: General SC ST OBC Minorities PWD  
(Please attach self-attested copy of the Category/ Caste/ Tribe certificates from appropriate authority)
14. If employed, mention designation and office address (Block Letters)
15. Educational Qualifications  
(Beginning with School-leaving examination)

<i>Examination Subjects Passed</i>	<i>Name of Board/ University</i>	<i>Year</i>	<i>% of marks</i>

16. Title of the research work for which grant is being sought (Block Letters)
17. (i) Date of starting the proposed work (in case of Post-Doctoral/independent applicants)  
(ii) Date of registration with the University (attach a copy of the University notification in case of M.Phil/ Ph.D. applicants)

- (iii) Languages known ( Specify mother tongue):  
 (iii) Publications ( Attach separate sheet if necessary)

18. Name, Designation and Address of the Supervisor / Guide/Referee
19. (a) Name of University/Institution whose degree is being sought with complete address (Block Letters)  
 (b) Institute through which the applicant would like the grant to be disbursed (in case of post-doctoral/ independent research work)  
 (C) State clearly whether your College/University/ Institution is recognized by University Grants Commission, New Delhi.
20. Archives/Libraries/Museums to be visited/ fieldwork to be undertaken
21. In case the applicant was in receipt of any grant from the ICHR earlier, the year, purpose, amount received, should be mentioned. (applicant should also state if the completion report of the work along with the accounts has been submitted to the ICHR)
22. In case the scholar is in receipt of any fellowship or grant from an organization, including ICHR, details should be given.
23. Whether the applicant has/had applied for financial support elsewhere for the same research proposal. If so, particulars may be given.

Place:

Signature of the Applicant

Date:

*Note:* Please also fill the enclosed statement of proposed research .

#### DECLARATION

1. The statements and particulars furnished in this form are true to the best of my knowledge.
2. I have read the Revised Research Funding Rules 2014 and agree to abide by the rules of the ICHR regarding award of contingency (Study-cum-travel) grants. I shall fulfil all the requirements of the award, and should the grant awarded by the ICHR be not properly used, I undertake to refund the same to the ICHR.
3. The proposal has been written by me in my very own words. Quotations if any have been duly acknowledged. I understand that in the event of plagiarism being established , I will be blacklisted and debarred from applying for any grant from the ICHR in future.

Place:

Signature of applicant

Date:

STATEMENT OF PROPOSED RESEARCH

1. Resume of the Research Proposal entitled
2. Applicant's name and postal Address/Email/Tel. no.
3. Supervisor's name, designation and office address:
4. Name of the University whose degree is being sought
5. Specific degree sought
6. Date of registration
7. Central purpose of the research work (please write in not more than 200 words; attach sheet)
8. Archives/Libraries/Museums/Repositories to be visited:
9. Budget Estimate:

Budget Breakup up to Rs 40,000 for M.Phil and Rs 50,000 for Ph.D scholars

Justification

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Field Trip TA/DA

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Photostat

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Typing

---

Binding charges ( of the thesis)

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Local Transport etc.

10. Languages known:

Applicant's signature with date



*Annexure VIII*APPLICATION FORM FOR FOREIGN TRAVEL AND  
MAINTENANCE GRANT

A hard copy of the applications should be sent to the Member Secretary, ICHR, 35, Ferozeshah Road, New Delhi - 110 001.

A soft copy should also be sent at [ms@ichr.ac.in](mailto:ms@ichr.ac.in)

It is mandatory to fill all the fields. In case any query does not apply, please put a cross (x)/ (N.A) against it.

An incomplete application will not be entertained.

The application completed in all respect should reach the Council at least four months before the scheduled date.

Refer to the ICHR Research Funding Rules booklet available on the ICHR's website before filling the form.

**PERSONAL DETAILS**

1. Name (as on SSC Certificate)  
Name (as in Passport)
2. Gender Male Female Third Gender
3. Date of Birth - [ DD/MM/YYYY]
4. Name of Mother
5. Name of Father
6. Nationality
7. Address for Communication (House No) Street/Locality  
City District  
State PinCode
8. Permanent Address (H.No.)  
Street/Locality  
City District  
State PinCode
9. Zone : North South East West North East
10. Rural Urban  
Class of City: X Y Z
11. Email ID @
12. Contact No: Landline Mobile
13. Category: General SC ST OBC Minorities PWD  
(Please attach self-attested copy of the Category/Caste/Tribe certificates from appropriate authority)
14. Passport No.

**ACADEMIC DETAILS**

1. Educational qualifications - beginning with school-leaving examination
2. Publications, if any
3. Area of Current Research
4. Languages known
5. Purpose for which grant is required:
  - a) Participation in conference/ workshop/ seminar

b) Collection of source material

6. Title of the research work/paper to be presented for which grant is sought

a. If answer is '4 (a)'

- i. Submit THREE COPIES of the full text of the paper
- ii. Give particulars and dates of international conference
- iii. Attach proof of acceptance of the paper to be presented
- iv. Give expected date of your departure
- v. *Curriculum Vitae*

If the answer is '4 (b)'

- i. Submit THREE COPIES of the Research Proposal
- ii. Submit a comprehensive list of the sources to be consulted abroad.

The scholar will have to certify with full responsibility that those records/materials are not available within India.

- iii. List sources consulted in Indian libraries
- iv. State the name/s and location/s of Archives/Libraries/ Museums to be visited
- v. *Curriculum Vitae*
- vi. Letter from archives/ libraries concerned, indicating that they possess the required documents
- vii. Proof of proficiency in the language should be provided (especially where documents are available in non English languages)
- viii. A detailed report ( not less than 2000 words for collection of source material) /paper read at the conference along with the requisite documents is to be submitted within 15 days of completing the visit.

Note : In all cases- conference-attendance or visits for material collection, publications resulting from them must acknowledge the financial help given by the ICHR.

The ICHR may ask the scholar to deposit the result of their research (in the form of theses/books/monographs/ published research paper) with the ICHR.

Work report and the other requirements have to be fulfilled within 15 days of completing the visit, failing which the scholar will be required to refund the entire grant to the ICHR and, beside this, will be debarred from the award of any such grant in future, and will be liable to legal action.

7. Exact details of the financial requirements:

Airfare	Maintenance	No. of days
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8. In case the applicant was in receipt of any grant from the ICHR earlier, give details: purpose, the file number, the date, amount received, and the date of submission of the completion report and the accounts to the ICHR
9. In case the applicant is expecting to receive any financial assistance/ hospitality/ allowance etc. from the organizers of the Conference for the present trip, please specify the details
10. Which other organization/s have you applied for the assistance

UGC	ICSSR	ICPR
ICAR	INSA	University

Others (Specify)

If 'yes', give details:

\* It is mandatory to inform the ICHR of grants, if any, received/ to be received from any of these organizations.

11. State if you have applied for any other grant to the ICHR or you are in receipt of an ICHR grant.
12. Name of the Supervisor (if applicable)
13. List of enclosures

Place:

Date:

Signature of the applicant

Signature of the Forwarding  
Authority, if any, with Seal

For any further queries, contact at 011-23384662 or [ftg@ichr.ac.in](mailto:ftg@ichr.ac.in)

**Declaration**

I have read the Revised Research Funding Rules 2014 and agree to abide by them.

Signature of Applicant

## Annexure IX

## APPLICATION FOR PUBLICATION SUBSIDY GRANT

Address your application to :

Member Secretary ICHR

35 Ferozeshah Road

New Delhi - 110001

**PERSONAL DETAILS**

1. Name (as per SSC Certificate)
  2. Gender Male Female Third Gender
  3. Date of Birth - [ DD/MM/YYYY]  
(as recorded in SSC or equivalent Certificate)
  4. Name of Mother
  5. Name of Father
  6. Nationality
  7. Address for Communication (House No) Street/Locality  
City District  
State PinCode
  8. Permanent Address (H.No.)  
Street/Locality  
City District  
State PinCode
  9. Zone : North South East West North East
  10. Rural Urban  
Class of City: X Y Z
  11. Email ID @
  12. Contact No: Landline Mobile
  13. Category: General SC ST OBC Minorities PWD
- (Please attach self-attested copy of the Category/Caste/Tribe certificates from appropriate authority)

**ACADEMIC DETAILS**

1. Topic of the thesis/manuscript/proceedings:-
2. In case of doctoral thesis:-
  - (a) The year in which the degree was awarded:-
  - (b) The name of the University and the Department:-
  - (c) Number of words/pages of the typescript:-
  - (d) Name of examiners if, Know:-
  - (e) State clearly whether your College/University/Institution is recognized by University Grants Commission, New Delhi: -  
Yes/No
3. Present state of the applicant (If employed with designation and address of the employer)
4. Note: Before submitting this application, the thesis should be revised, if the examiners have suggested revision.

5. Details of the financial assistance received from the ICHR, if any, for the preparation of the thesis/manuscript.
  6. Budget Estimate for Publication:-
  7. Checklist of enclosures needed
    - (i) Copy of SC/ST/ disability certificate, if applicable.
    - (ii) Copy of manuscript/thesis/proceedings (this will be returned to the scholar)
    - (iii) Copy of reports of examiners.
    - (iv) Copies of published paper, if any
- N.B. Doctoral dissertation should not be more than two years old.

Place:

Signature of the Applicant

Date:

**Declaration**

I have read the Revised Research Funding Rules 2014 and agree to abide by them.

Signature of Applicant

## Annexure X

## APPLICATION FORM FOR PUBLICATION SUBSIDY TO JOURNAL(S) DEALING WITH HISTORY

1. Name of the Journal .....
2. Organization (with address) that brings out the Journal:.....
3. E-mail:.....
4. Major Disciplines:.....
5. Periodicity:.....
6. Year of Registration and Registration Number (ISSN):.....
7. Editor and other Members of the Editorial Board:.....
8. Issues brought out during the last two years: (Enclose two copies of each issue).....
9. Number of Copies Printed:.....
10. Subscription Details:
  - Indian Subscribers
    - Individual
    - Bulk (through agents)
  - Foreign
    - Subscription Income
11. Pattern of Distribution:
  - (A) Subscribers
    - Indian
    - Foreign
    - Bulk (through agents)
  - (B) Members
    - Individual
      - Life
      - Annual
    - Institutional
  - (C) Editorial Board
  - (D) Governing Body
  - (E) Exchange
    - Indian Journals
    - Foreign Journals
    - Advertisements
  - (F) Complimentary
  - (G) ICHR
  - (H) Book Shop
    - Total
12. Average Expenditure on Each Volume: (Three Issues)

13. Source of Funding
14. Present Sources of Funding
15. Assistance (if any), received from the ICHR)
16. Institutional support for last two years:
17. Any other Information:
18. If Grant approved, Name of the Person/institute for Issuing the Cheque.

Place:

Date:

(Signature of the Applicant and Seal of His/her office)

#### Declaration

I have read the Revised Research Funding Rules 2014 and agree to abide by them.

Signature of the Applicant

Note:

1. At least 50 per cent of the content in each issue should be explicitly related to history.
2. The articles in each issue should demonstrate familiarity with the latest literature on the theme of research.
3. The arguments advanced in the articles should be backed by logical arguments and supported by verifiable evidence.
4. Optimum of each article in Journal volume should be 5000 words.
5. Applications received by the ICHR for a publication subsidy will be vetted by two anonymous referees and their comments will be sent to the applicants.

## Annexure XI

## APPLICATION FORM FOR FINANCIAL ASSISTANCE TO ORGANIZE SEMINAR/CONFERENCE/WORKSHOP/SYMPOSIA IN INDIA

Address your application to  
 Member Secretary,  
 Indian Council of Historical Research  
 35 Ferozeshah Road  
 New Delhi - 110001

1. Name and address of the Organizers: Phone:  
 Mobile:  
 Zone: North/South/East/West/North East Fax:  
 Rural Urban  
 Class of City: X/Y/Z/Rural  
 District : E-mail:  
 State : Web site:

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2. Name and address of the Convener: Phone:  
 Zone: North/South/East/West/North East Mobile:  
 Rural Urban  
 Class of City: X/Y/Z/  
 District: Fax:  
 State: E-mail

---

**3. Theme of the Conference/Seminar/Workshop (Attach brief summary)**

Sub:Themes: Proposed Dates:  
 1.  
 2.  
 3.  
 4. Venue:

**4. Number of Participants (List of expected participants to be attached)**

Local	(in number)	(in words)
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---

Foreign

Total

**5. Name and Bio-data of the Coordinator/Convener ( Not exceeding 1500 words)**

6. Category : General SC ST OBC Minorities PWD

(Please attach self-attested copy of the Category/ Caste/ Tribe certificates from competent authority)

7. Gender: Male/Female/Third Gender



**8. Funding from other than ICHR :**

Source:

Amount:

9. Detailed Budget Indicating Amount to be incurred on TA/DA, Hospitality, Transport, Stationery, Secretarial Assistance, Typing and Xeroxing work and other contingent expenditure etc. (Requests for publication of the proceedings are entertained separately).

S.No.	Items	No.	@	Amount
1.	Travel within India			
2.	Accommodation for Foreign Participants			
3.	Accommodation for Indian Participants			
4.	Tea snacks, lunch and dinner			
5.	Transport (local)			
6.	Stationery			
7.	Xeroxing			
8.	Secretarial Assistance			
9.	Contingency (not exceeding 5% of total Grant)			
10.	Honorarium to Paper Writers			
11.	Any other (specify)			
	<b>Total</b>			

\*Please consult Guidelines for preparing the funding details.

**10. Amount expected from the ICHR**

11. Name of Authority in whose favour the ICHR grant should be released if given.
12. Whether the Organization/Department/Institution has received or applied for ICHR grant earlier give details (File No. Year and Topic).

**13. Institutional Funding**

Own Contribution	Amount sought	Amount sanctioned by the institution
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**Funding from other sources:**

Name of organization	Amount sought	Amount sanctioned
----------------------	---------------	-------------------

14. The following is to be filled only if the applicant is a professional organization:
  - a. Year of establishment of the professional organization of the historians (please enclose a certified copy of the registration of documents/signed MOA etc.
  - b. Whether the organization is functioning at National/Regional/State/Local Level.
  - c. Aims and objectives of the organization.
  - d. Activities of the organization/institution in the past three years.
  - e. Number of members of the organization.
  - f. Main source of funds of the organization.

g. Financial status (Attach copy of audited statement of accounts for the last financial year).

I hereby certify that the above information is correct to the best of my knowledge and that I shall abide by the Terms & Conditions as laid down in the guidelines of the schemes.

**Signature of the Applicant**

**Date:**

**Name (block letters):**

**Designation:**

**Address:**

**Signature of the Head of the Institution/Organization**

**(Seal)**

**Date:**

**Name (block letters):**

**Designation:**

**Address:**

N.B.

1. The application should be forwarded by the Head of the Institute/Organization viz. Director/Registrar/President/Chairman, etc. duly signed and stamped.
2. In case of approval, the funds will be released to the forwarding Institution/Organization.
3. NGOs should enclose the NGO profile along with relevant documents.
4. In case of non-fulfilment of any of the Terms & Conditions, the applicant/organization will not be eligible for further support under the schemes of ICHR and will be liable to legal action.
5. The applicant's CV should not exceed 1500 words.
6. All applications should be submitted in electronic format along with a hard copy.

**Declaration**

I have read the Revised Research Funding Rules 2014 and agree to abide by them.

**Signature of the Applicant**

## Annexure XII

**FORMAT FOR UTILIZATION CERTIFICATE UNDER  
SEMINAR GRANT SCHEME**

(To be filled on the letter head of the College/University/Organization)

(FINANCIAL YEAR 20\_\_ - 20\_\_)

ICHR File No.

Title of Conference / Workshop

Name of Coordinator

Organization

Sanction No. & Date	Amount of Grant sanctioned	Details of Expenditure incurred item-wise as per Annexure XI point 9.		No.of Partici- pants	Duration of the activity (with dates)
		Particulars	Amount		

Total :

---

Grant Received:

---

Balance to be  
received/paid

Certified that I have satisfied myself that the conditions under which the grant-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised due diligence to ensure that the money was actually utilized for the purpose for which it was sanctioned.

.....  
Name and signature of Organizing Secretary/Convener

.....  
Name & signature of Head of College/Institution/University (with Seal)

.....  
Signature (with seal) of the Authority  
as indicated in sub clause (p) of Clause 3 of Chapter I  
of Research Funding Rules