

Eligibility & Guidelines for Indian Applicants

1. Eligibility of Indian applicants

Applicants must hold a full – time or equivalent position as a researcher at a university or research institute in India that is eligible to receive Grants-in-Aid for historical research.

2. Other conditions

Activities Terms	Joint Research Projects	Joint Seminars
Participants from India	Researchers conducting research at universities/research institutions in India who are eligible to apply for a Grant-in-Aid for Historical Research, doctoral and post-doctoral researchers who are sufficiently capable and experienced to carry out such projects/seminars)	
Participants from counterpart country	Researchers at a university or research institute under jurisdiction of counterpart organization in subject country	
Participants	No limitation on number of participants. Researchers who belong to institution/ organization in third countries are not allowed to participate.	No limitation on number of participants. Researchers from third countries may participate in seminars under the condition that they cover their own expenses.
Others	With the exception of fieldwork or presentation of research reports on Joint Research Project in an international conference, travel costs to third countries are not covered.	Seminars are to be held either in Japan or India.
	Applications to be submitted to both ICHR and JSPS by the deadlines.	

a. The schedule for award of research funding will be as follows:

4 September 2019	ICHR's deadline for submitting applications
April 2020 – March 2022	Start of FY 2020-21 Joint Research Projects
April 2020 – March 2021	Holding FY 2020-21 Joint Seminars

Subsequently, ICHR and JSPS will exchange screening and make a joint selection.

- b. Each applicant is allowed to submit only one application.
- c. Application received by the ICHR will be reviewed and shortlisted.
- d. Application should be submitted electronically via email at adr.ftgcep@icmr.ac.in and hard copy shall be sent to ICHR on or before 4 September 2019

- e. In case the application is for Research Project – the research proposal shall be submitted in the following format:
- i. Concept Note
 - ii. Note on sources
 - iii. Methodology
 - iv. Extant research on the theme proposed
 - v. A bibliographical note
 - vi. How does this project aim to make a contribution to the field of history
 - vii. How this project will contribute to the relationship between India and Japan
 - viii. Clearly specifying the nature of work to be done in Japan and India
- f. In case the application is for Seminar – the proposal shall be submitted in the following format:
- i. Theme of the Seminar (Attach brief summary)
 - ii. Sub-Themes
 - iii. How does this seminar aim to make a contribution to the field of history
 - iv. How this seminar will contribute to the relationship between India and Japan
 - v. Proposed Dates
 - vi. Venue
 - vii. Number of Speakers/ Resource persons (the List of expected Speakers/ Resource persons to be attached)
- g. Bio-data of Indian and Japanese Principal Investigator / Seminar Coordinator.
- h. Applicants should furnish the details of the contacts established with the experts and research institutes/universities in connection with their research work in Japan with their complete contact details.
- i. The Application form & research/seminar proposal in three sets neatly typed on A '4' size paper along with other requisite documents shall be sent to ICHR.

3. Expenses supported by ICHR

ICHR assigns the administration of projects to Indian team leader's affiliated institution. When using funds, scholar has to follow ICHR's rules and regulations. However, ICHR does not pay the institution a consignment fee.

ICHR covers the following expenses of researchers on the Indian team:

1) Joint Research Project

International travel	International airfare between India and counterpart country
	Maintenance allowance (*)
Domestic travel	Domestic travel expenses for members of Indian team
	Domestic travel expenses and maintenance allowance for researchers of counterpart country during their stay in India (**)
Other expenses	Consumables, honoraria, printing, communication, meeting expenses (in India), etc.

(*) Counterpart organization will provide maintenance allowance for Indian researchers during their stay in its country.

(**) ICHR will provide maintenance allowance for Indian researchers during their stay in its country

Note:

- It is recommended that 50% of total funding should be used for international / domestic travel.
- The duration of the visit will be generally up to one month only which is expected to be completed during the year 2020-22.

1) Joint Seminars held in India

Domestic travel	Domestic travel expenses for members of Indian team (for joint seminar, preparatory meeting and / or debriefing held in Japan)
	Domestic travel expenses and maintenance allowance for researchers of counterpart country during their stay in India (*)
Meeting expenses	Consumables, honoraria, printing, communication, meeting expenses, reception, excursion, etc.

(*) Provided only when ICHR and counterpart organizations have agreed on such an arrangement.

2) Joint Seminars held in counterpart country

International travel	International airfare between India and counterpart country
	Maintenance allowance (*)
Following expenses incurred in India	
Domestic travel	Domestic travel expenses for members of Indian team (for preparatory meeting and / or debriefing held in India)
Meeting expenses(**)	Consumables, honoraria, printing, communication, meeting expenses (for preparatory meeting and / or debriefing), etc

(*) Counterpart organization may provide maintenance allowance for Indian researchers during their stay in its country when such an arrangement has been mutually agreed upon.

(**) Costs for holding the seminars are to be covered by the counterpart organization.

4. Submission Deadlines: 4 September, 2019

* Please note that applicants' affiliated institutions may set earlier deadlines.

**Under no circumstances will ICHR accept applications submitted after the deadline.

5. Other instructions

- Japanese Team leaders are to submit their applications to JSPS.
- Researchers who are now or have been supported under any of ICHR's international programs in the past 5 years are required to describe the results or expected results of that research activity and, if any, its relevance to the project/seminar being applied for.

6. Selection criteria for ICHR review

The following criteria are utilized in selection process:

- Scientific excellence of projects/seminars
- Necessity of cooperation, added value gained, and mutual research advancement through transfer of knowledge and expertise.
- Impact of outcomes on improving the quality of life, contributing to socio-economic development, and / or solving prevailing social issues
- Participation of young researchers and contribution to fostering them
- Feasibility and concretion of the research plan and expectation of its advancing the research.

In addition to the above criteria, the following points are also considered:

- Contribution to researchers in the process of advancing the project / seminar. (Only for the Joint Research Projects. It is recommended that more than 50% of total funding should be used for international/ domestic travel.)
- Appropriateness of the budget plan
- Appropriateness of the venue in case of seminar

7. Selection procedure

- (1) ICHR and counterpart organizations conduct different reviews of the applications they receive. Based on these review results, they make joint selections.

8. Post-selection funding request to ICHR

Upon selection, Indian team leaders must submit a form of implementation and the funding request using the prescribed form. ICHR will make funding allocations based on these documents and / or its budgetary condition.

9. Obligation of Indian team leaders and their affiliated institutions

- Project funds allocated by ICHR are to be administered by the institution with which ICHR concludes an agreement and to which the team leader is affiliated.
- Team leaders must submit a report by the designated due date, which will be given public access, according to instructions by ICHR.
- Due acknowledgment of support by ICHR and counterpart organizations should be made in any publication resulting from the projects / seminars. Measures against misuse of research funds and handling of personal information, etc.

ICHR will take appropriate measures (eg termination project / seminar, require reimbursement of part or all allocated funds) in cases of misuse of research funds, unfair practices (eg fabrication, falsification, plagiarization), unjustifiable acts (eg discrimination, harassment) or violation of laws

The names and affiliations of the team leaders, project/seminar titles and reports may be disclosed on ICHR's website and in its publications.

10. Others

- ICHR will not bear responsibility for any injury, sickness or accident incurred during travel related to the projects/seminars.
- Principal Investigators on both sides are obligated to ensure the protection and proper distribution of intellectual property resulting from projects/seminars, in accordance with the laws and regulations of their countries. It is requested that the team leader's home institution set certain rules on attribution of

intellectual property.

- iii. The ICHR and JSPS will have the first claim on the publication of the research findings.

11. ICHR & JSPS contact information

Member Secretary

Indian Council of Historical Research(ICHR)

Address: ICHR, 35, Ferozeshah Road, New Delhi 110001

E-mail: ms@ichrac.in. And

Japan Society for the Promotion of Science (JSPS)

Address:5-3-1 Kojimachi,Chiyoda-ku, Tokyo 102-0083 Japan E-mail:

nikokukan@jsps.go.jp

For Joint Research Projects/Seminars with countries in Asia and Africa TEL: +81(0)3-3263-1755/2367/1860

12. Instructions

- *The number to be selected due to the budgetary reasons and / or other conditions of ICHR and its counterpart organizations.
- *Indian and Japanese Principal Investigators should make sure that their counterpart Principal Investigator shall submit a matching application. Applications submitted by one side only will not be accepted.
- Based on an agreement with JSPS, the sending side will cover international travel expenses while the receiving side will cover domestic travel expenses and maintenance allowances. Costs associated with holding seminars will be covered by the receiving side.

	Max# to be selected	Duration	Funding from ICHR	Subject Areas
Joint Research Projects	01	<u>Upto 2 year</u>	<u>Upto INR 10,00,000</u>	Anyfieldof mutual interest related to history
Joint Seminars	02	<u>Upto 1 week</u> Seminars held during periodbetween1April 2020- 31 March2021	<u>UptoINR 2,00,000 per Fiscal year</u>	